



Transfer Request

Employee Name: Fayssal Farah

Effective Date: goes back to school 1/21/2021 *done* 1/21/21

Current Shift/Dept.: 3rd Sanitation South

Shift Requesting: 2 South production

Reason: goes back to school 1/21/2021 – would like to transfer at that time

Employee Signature: _____

Office Use Only

Attendance: Good

Work Performance: EPR 8/17/20 4.75

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schenck*

Work Restrictions: N/A

Current Wage: \$15.00 New Wage: \$13.50

Hire Date: 8/20/2019

09/2011

HR Initials *W*