



## Transfer Request

Employee Name: Fatuma Adan

Effective Date: March/30/2020

Current Shift/Dept.: 1<sup>st</sup> South

Shift Requesting: 2<sup>nd</sup> South

Reason: Transportation

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Good

Work Performance: \_\_\_\_\_

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Stumacher

Work Restrictions: N/A

Current Wage: \$10.35 New Wage: NA

Hire Date: 5/10/2018

09/2011

HR Initials W