



Transfer Request

Employee Name: Fatuma Adan

Effective Date: 2/03/2020

Current Shift/Dept.: 2nd South

Shift Requesting: 1st South

Reason: Transportation

Employee Signature: _____

Office Use Only

Attendance: Good

Work Performance: EPR 5/24/19 – 4.7

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schumack*

Work Restrictions: N/A

Current Wage: \$10.35 New Wage: NA

Hire Date: 5/10/2018

09/2011

HR Initials

JA