



Transfer Request

Employee Name: Fatima Ikar

Date: 6/21/17

Current Shift/Dept.: 1st North

Shift Requesting: 2nd North QA

Reason: accepted open position

Date of Requested Transfer: 7/3/17

Office Use Only

Attendance: Great

Work Performance: No PR done yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *[Signature]*

Work Restrictions: N/A

Current Wage: \$10.00 New Wage: \$13.00

Hire Date: 6/12/17

09/2011

HR Initials

[Signature]