



## Transfer Request

Employee Name: Fardowsa Ahmed

Date: 10/28/16

Current Shift/Dept.: 2<sup>nd</sup> South

Shift Requesting: 1<sup>st</sup> South

Reason: Daycare issues

Date of Requested Transfer: 11/14/16

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Office Use Only

Attendance: Great

Work Performance: PR on 10/12/16 score 4.85

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: [Signature]

Work Restrictions: N/A

Current Wage: 10.53 New Wage: NA

Hire Date: 10/7/14

09/2011

HR Initials [Signature]