



Transfer Request

Employee Name: Fanta Toure

Date: 4/13/17

Current Shift/Dept.: 2nd North

Shift Requesting: 1st South

Reason: Ill mother

Date of Requested Transfer: 4/17/17

Office Use Only

Attendance: Good

Work Performance: 90 day PR not done. Looking in to.

Available Opening: Yes

CMG Approval: Kelsey Sikekink

Department Manager Approval: *M. Schenck*

Work Restrictions: N/A

Current Wage: 10.00 New Wage: NA

Hire Date: 10/04/16

09/2011

HR Initials

JS