



## Transfer Request

Employee Name: Fanta Toure

Date: 10/20/16

Current Shift/Dept.: 1<sup>st</sup> North

Shift Requesting: 2<sup>nd</sup> North

Reason: Daycare issues

Date of Requested Transfer: 10/24/16

Office Use Only

Attendance: Great

Work Performance: No PR yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: MSilmanacher

Work Restrictions: N/A

Current Wage: 10.00 New Wage: NA

Hire Date: 10/4/16

09/2011

HR Initials \_\_\_\_\_

*SC*