

Samantha Espinoza
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Education

High School Global Leadership Academy

7480 North Broadway,
Denver, Colorado 80221

Experience

Hostess/Busser 04/2017– 05/2019

Cracker Barrel Old Country Store

350 W 120th Ave, Northglenn, CO 80234

Responsibilities:

- Greeting guests
- Arrange seating
- Assemble menus
- Overlook dining room to ensure guests are taken care of and they have a great experience at the restaurant
- Standing and walking for long periods of time
- Working in a fast but professional environment
- Buss and clear tables
- Spot sweep floors

Mail Processing 05/2019-06/2020

UPS Mail Innovations

3851 Revere St. Denver, CO

Responsibilities:

- Perform domestic United States mail processing
- Ensuring the mail is correctly sorted into route bins
- Quality checking that the labels have intelligible addresses and they are placed correctly
- Ensure all sorting procedures are properly followed
- Working until all the mail is correctly sorted and packed in loading area before the end of each shift
- Process mail in a fast pace operating computer and scanner
- Ensure every piece is scanned and labels are properly placed
- Sort processed mail to top or bottom conveyor belt

- Standing, bending, and lifting for long periods of time
- Help with any other sorting in the warehouse

Packaging Associate 08/2020-12/2021

Unboxme Gifts

Family-owned online business

Started in basement moved to

4885 Marshall St, Wheat Ridge, CO 80033

Responsibilities:

- Prepping large bulk orders
- Print out online orders along with labels
- Matching labels to custom orders
- Create greeting cards using Canva the digital design website
- Assembling curated gift boxes
- Maintain detail orientation with custom online requests
- Self starting
- Build and breakdown large boxes
- Carry, bending and lifting throughout shift
- Solely operate and take care of store
- Organize, count and stock inventory onto shelves
- Manage drivers deliveries to store units
- Effective and constant communication with the company founders
- Clean store as well as storage units
- Key Holder

Fulfillment Specialist 12/2022-10/2023

Walgreens

5675 Pecos St. Ste 100, Denver, CO 80221

- Packaging Lead and Training
- Receiving, scanning, picking, packing, auditing, and shipping prescriptions to the customer
- Tracks all inbound and outbound items through radio frequency (RF) scanning to ensure accountability in inventory
- Verify orders and ensures entry into the inventory management system
- Work with robotic systems, diagnosis and reboot broken robots

- Sort and move inventory

Fulfillment Associate 10/2023-present

Amazon

400 W 160TH AVE, Broomfield, CO 80023

- Follow all safety policies and procedures to ensure a safe working environment for all team members
- Attend safety trainings to learn how to work safely in a fast-paced warehouse environment
- Pack, load, and ship items to stores and guests
- Ensure accurate processing of merchandise to our stores and guests
- Work safely, quickly and efficiently to handle freight and move inventory throughout the warehouse
- Maintain a neat, clean, and organized work area
- Complete job tasks as assigned accurately and on time
- Problem solving to support continuous improvement
- Working independently and in a team environment