



Transfer Request

Employee Name: Esha Mohammed

Effective Date: (Wanting after January 1st) 1/06/20

Current Shift/Dept.: 3rd Sanitation 1/06/20

Shift Requesting: 2nd Production South

Reason: Daycare Issues

Employee Signature: _____

Office Use Only

Attendance: Working to improve

Work Performance: 10/28/2019 (90 Day 4.6)

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. S. Sikkink

Work Restrictions: N/A

Current Wage: \$13.00 + \$2.00 S/D New Wage: 10.35

Hire Date: 7/24/2019

09/2011

HR Initials

JS