

Erin Klein

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EXPERIENCE

Sonic Drive-In, Oakley KS-General Manager

August 2017-August 2023

Customer service, scheduling, inventory control, control food costs, ordering, inventory. Develop a team of goal oriented employees to manage store in absence.

Oakley Police Department, Oakley KS-Dispatcher

August 2013-July 2017

Advise callers on proper course of actions in emergency, document location and information of caller. Send emergency units, EMS, Fire or LEO to location. Assist general public in day to day situations. Read maps, understand CAD system, enter info into NCIC.

EDUCATION

Laramie Co Community College, Cheyenne WY-general

1995-1996

Burns High School, Burns WY-Diploma

1991-1995

SKILLS

Highly motivated, work well in team setting or on my own. Provide leadership, creativity and problem solving. Organized, great interpersonal communication. Work with, communicate and provide great customer service when working with people or customers.

AWARDS

Dale Carnegie Graduate