

Friday @
9:2pm

Erika Niles

Denver, CO
erikaac83@gmail.com - (720) 473-2002

Authorized to work in the US for any employer

WORK EXPERIENCE

Personal In-Home Care Provider

Private Contractor - Denver, CO - February 2012 to Present

Responsibilities

Provided nanny care to two children in a multi-lingual household.

Bilingual Customer Care Representative

MoneyGram International - Lakewood, CO - March 2014 to May 2014

Respond to a variety of telephone inquiries from money transfer purchasers, payees, agents, financial institutions and utility companies

AuPair / Nanny

AuPairCare - Denver, CO - April 2010 to February 2014

Responsibilities

Two years living with an American family and taking care of their three children.

Travel/Interchange Agent

Central de Intercambio - São Paulo, SP - August 2008 to January 2010

Coordinated the entire process for clients whom purchased student exchange packages
Sold standard travel packages; up-sold additional products as well.

Agency site: www.ci.com.br

Salesperson and Financial Administrator

Marina Modas - São Paulo, SP - November 2007 to August 2008

Customer service jobs with experience including: sales, external client handling, stock, closing and EOY analysis

Temporary contract

Several Internships - São Paulo, SP - 2001 to 2004

EDUCATION

B.A. in Tourism

Methodist University of São Paulo - São Paulo, SP
2001 to 2004

ADDITIONAL INFORMATION

ABOUT ME

Interview Questions

Candidate Name: *Erilla*

Do you have any questions about the position?

With this account you will have four seven minute breaks and one thirty minute lunch, is that something that will work for you? They have a very strict attendance policy on site.

yes

Do you think that you would be comfortable working in a clean room environment?

yes, some familiarity

Can you....

Maintain a steady working pace? *yes*

Either stand or sit for your entire shift? *yes*

Work under florescent lights for your shift? *yes*

What interests you about this position? (Why did you apply?)

New position, no experience

What challenges are you looking for in this position?

Learning, able to complete job fully

What motivates you to do your best?

*Challenges, new things
Self satisfaction*

Shift/Pay: *2nd / 13.25*

Scheduled Time for Site Tour/Interview:

10:30 / 1pm

DISCLOSURE AND AUTHORIZATION REGARDING PROCUREMENT OF BACKGROUND REPORTS

It is recognized and understood that the Fair Credit Reporting Act provides that anyone "who knowingly and willfully obtains information on a consumer from a consumer reporting agency under false pretenses" shall be fined not more than \$2,500 or imprisoned not more than a year, or both.

In connection with my application for EMPLOYMENT (including contract for services), I understand that investigative background inquiries are to be made on me which may include criminal convictions, motor vehicle, and other reports. These reports may include information as to my character, work habits, performance, education and experience along with reasons for termination of employment from previous employers. Further, I understand that you will be requesting information from various Federal, State, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil and other experiences. *If I include a current employer for verification, I may jeopardize my position within that company.* I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from any liability and responsibility for doing so. I hereby consent to obtaining the above information from BACKGROUND SOURCE INT'L and/or any of their licensed agents. This authorization and consent shall be valid in original, fax or copy form. I further authorize ongoing procurement of the above mentioned reports at any time during my employment (or contract).

Applicant Signature: Erika Niles Date: 10/23/2015

Please PRINT clearly: Position applied for: _____

Name: Erika Niles Maiden / AKA: _____
First Middle Last

Soc. Sec. #: 650-58-8732 *Sex: F *Race: _____ *Date of Birth: 07/31/1983

Current Address: 595 S. Forest St #307 County: Denver

City: Denver State: CO Zip: 80246 How long: 1 month to _____

Previous Address: _____ County: _____

City: _____ State: _____ Zip: _____ How long: _____ to _____

Motor Vehicle Report Fax to: (208)769-7282

Name as it appears: _____ License #: _____ State held: _____

*Responses to these are completely voluntary. You need not respond to have your application considered. However, without this information, we may be unable to distinguish you from another in the event we discover adverse information during our background investigation. 03/06/01