

**ERIC YAU**  
**2685 W. 80<sup>th</sup> PL**  
**Westminster, Colorado 80031**  
**(303) 929-9439**  
**EricYau8579@gmail.com**

**EDUCATION:**

**Iver C. Ranum**, Denver, Colorado  
High School Diploma 1999

**TECHNICAL SKILLS:**

**Operating Systems:**

- Windows: 95, 98, XP, 2000, and Windows 7

**Microsoft Software:** Microsoft Office to include Excel, Word, Power Point and Access

**WORK HISTORY:**

**Hunter Douglas**, Broomfield, Colorado 03/16 – 10/16  
Warehouse/Shipping

- Scan and prepare finish products to be distributed to the customer.
- Forklift operator to unload, move product, stack and store inventory.
- Assist with loading final products into the truck.
- Process and close all finished work orders.

**Vestas**, Brighton, Colorado 09/14 – 01/16  
Manufacturing

- Manufacture wind turbine blades.
- Mix epoxy and addition chemical to form the turbine shell.
- Build turbine blades and prepare for shipment.
- Cross-trained to learn other section's duties and tasks.

**Covidien**, Boulder, Colorado 09/13 – 06/14  
Assembler/ Quality Control

- Assemble medical devices that are used for surgical practice.
- Test surgical hardware and monitoring devices to ensure proper functionality.
- Process and package final product.
- Maintain all work schedules to ensure that all work orders are completed.
- Review quality assurance standard, policies, and procedures.

**Sandoz**, Broomfield, Colorado 09/08 – 08/13  
Packaging Operator

- Operate heavy machines to package pharmaceutical products.
- Verify and review batch records to assure the right process for the jobs.
- Help technical engineers to troubleshoot problems with the new machine.
- Review solutions to address work related issues.

**Vallylab**, Boulder, Colorado

03/02 – 09/08

Packaging Operator

- Follow company quality assurance standard to verify and test the quality of each finished product.
- Review and verify batch records for completion and accuracy.
- Delegate daily work load to insure that each order is completed.
- Train new hires.

## **REFERENCES**

Shuelong Lee  
Information Security Unit Specialist, Department of Healthcare Policy and Financing  
(Professional)  
(303) 877-2260