

ERIC STEIN

Broomfield, CO | ☎ (614) 499-6145 | ✉ stein.ericr@gmail.com

Dynamic, self-motivated professional highly regarded for optimizing supply chain operations for leading companies. Proven track record of developing and implementing strategies to promote the efficient, cost-effective distribution of products and merchandise. Demonstrated skills in customer service, inventory management, vendor relations, budgeting, reporting, staff training, and quality assurance. Thrives in fast-paced environments managing numerous competing deadlines and projects while ensuring high-quality execution. Out-of-the-box thinker committed to making continuous improvements in process, communication, and technology.

Expertise

Supply Chain Operations
Client/Customer Service
Vendor Relations
Communication

Report Generation
Budgeting/Forecasting
Leadership & Collaboration
Data/Document Management

Inventory Management
Process Improvements
Strategic Planning
Quality Assurance

Professional Experience

QUEST DIAGNOSTICS | DENVER, CO | 2018 TO PRESENT

Supply Replenisher II

- Implement and manage a just-in-time strategy to optimize the supply chain and inventory for a Denver hospital lab.
- Design Microsoft Power BI dashboards to report on critical supply-related metrics; presented to the team.
- Lead a regional vendor migration project to align with customer initiatives by communicating across functions, organizations, and various levels of management. Secured operational savings while maintaining quality and customer satisfaction.
- Develop a vendor matrix to help monitor shipments, enabling rapid response to supply disruptions.
- Earn management recognition for leading the region in key metrics for inventory turnover, freight-to-spend ratio, and least number of expedited shipments.
- Contribute to the design, roll-out, and maintenance of cloud-based worksheets to track slow-moving and frequently transferred inventory; enter data into worksheets with strict attention to detail.
- Discovered a product shift to save the company nearly \$25,000 regionally and more than \$100,000 nationally per year after the first full year of implementation, without negatively impacting service levels, existing contracts, or quality.
- Perform weekly and monthly inventory cycle counts to verify quantities on hand and remove expired products.
- Serve as the face of Quest on-site at the hospital, strengthening professional relationships with lab staff, hospital receiving, hospital administrators, patients, and their families.

NEXT DOOR AMERICAN EATERY | BOULDER, CO | 2016 TO 2018

Sous Chef

- Promoted from entry-level cook up to a Sous Chef position in recognition of exceptional performance.
- Conducted weekly inventory and twice-weekly ordering of all perishable food items to maintain necessary supply levels.
- Led team-wide shift meetings to increase staff communication and engagement.
- Wrote weekly schedule for 28 employees, successfully meeting both business and customer needs.
- Integrated daily sales information into weekly budgets to inform decisions related to ordering product and cutting labor, promoting continuous improvements to financial and operational performance outcomes.
- Interpreted weekly profit and loss statements to determine the success of previous weeks' efforts and create new goals for the following weeks, facilitating sustainable business development.

VARIOUS LINE COOKING POSITIONS 2014-2016

STEAMBOAT SKI AND RESORT CORPORATION | STEAMBOAT SPRINGS, CO | 2013 TO 2014, 2014 TO 2015, 2015 TO 2016

Assistant to Retail Warehouse Manager | 2013 to 2014; Retail Clerk | 2014-2015, 2015-2016 Seasonal position

- Received, distributed, and tracked product throughout 17 mountain-area stores to maximize inventory turnover.
- Analyzed sales data to determine location-based trends; adjusted product distribution to align with demand.
- Completed year-end inventory to determine variance lost, which equaled less than 0.6% that year.

EXEL LOGISTICS (GOODYEAR DIVISION) | COLUMBUS, OH | 2011 TO 2013

Spacing Coordinator

- Promoted from Forklift Driver to Inventory Spacing Coordinator due to demonstrated leadership skills.
- Supervised a team of eight employees, supporting the daily organization of more than 1.6 million tires.
- Coordinated with the warehouse management team to ensure timely fulfillment of established delivery schedules.

EDUCATION

The Ohio State University: Bachelors in Business Administration (Focus area: Economics)

March 2010

SOFTWARE EXPERIENCE

Microsoft Power BI / Microsoft Excel / Microsoft SharePoint / Google Drive / PeopleSoft / SAP / Hot Schedules