PAYROLL CHANGE REPORT

Today's Date:	9/1/2021	Effective Date:	9/5/2021
Hire Date:	6/3/2021	Hours Worked:	3 Months
Employee's Name:	Eric Sayre- 2nd Shift		
Department:	Grinding		

	CHANGE (S)	FROM	TO
X	Rate	$15.50	$16.00
	Shift Differential	$0.75	$0.75
	Total	**$16.25**	**$16.75**

REASON (S) FOR THE CHANGE (S)							
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual	
Merit Increase							
Other-Job Transfer/Promotion Increase							

ADDITIONAL COMMENTS
Zero Unexcused Absences

Authorized by:		Date:	
	(Department Manager)		
Guideline verified:	*Lori Laiser*	Date:	9-1-2021
	(Human Resources)		
	(signature)	Date:	9-1-2021
	(GM Authorization)		

pLd
cmr