

Eric Pereira

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Buyer with progressive experience in managing purchase requirements, product database maintenance, inventory control, supplier sourcing, cost reduction, and the building and maintaining of vendor and supplier relationships. Dependable and capable team player with the ability to communicate effectively and efficiently. Proficient with Microsoft office programs, ERP/MRP systems, and data analysis.

Work Experience

Buyer

04/2015 to Present
TOMRA Sorting Englewood, CO

Manage daily purchase requisitions in MRP system. Analyze demand to determine need and purchase accordingly. Utilize purchase history to determine minimum/maximum purchase based on estimated quarterly and annual usage. Forecast buy as needed.

Create and track all purchase orders.

Maintain current product information for pricing, supplier, and manufacturing information within MRP system. Purchase overhead, non-stock items as well as capital equipment needed for production and warehouse facilities.

Source suppliers for competitive pricing and provide cost analysis.

Assemble drawing packages to obtain quotes from stainless steel, plastic, and glass fabricators. Manage safety stock levels of product to ensure adequate inventory for production.

Establish new and maintain current vendor and supplier relationships.

Coordinate with project management, engineering, scheduling, and bill of materials officer to provide lead times for projects.

Provide customer order approvals for existing stock to avoid shortages in production. Document work processes and procedures.

Logistics Coordinator/Warehouse Lead

02/2011 to 04/2015
TOMRA Sorting Englewood, CO

Manage all inbound and outbound logistics, both domestic and international, including negotiations and hiring/firing carriers.

Track international inbound deliveries and assist customs with import queries, tariff reclassification, and expedited intervention. Ensure tariff compliance and product description accuracy with all clearing parties. Supervise receiving and shipping crew on daily operations and assist with operations where needed.

Provide ongoing training in processes, 5S, and safety policy.

Manage and maintain accurate inventories via in/out stock transactions. Conduct quarterly and yearly

inventory counts as well as daily/weekly cycle counts to reduce inventory inaccuracies.

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Shipping Manager

02/2006 to 01/2010
High Country Mill-
work Longmont, CO

Implemented new shipping department upon hire, including hiring personnel and establishing standards for product flow, packaging, and crating.
Supervised a crew of 5 employees and assisted crew in daily shipping activities. Staged and processed all outgoing shipments.
Coordinated with other departments to honor customer shipping schedule.
Continuously maintained the organization of "Finished Goods Inventory" product flow.

Crate Manager, Shipping Clerk, Production

07/1998 to 02/2006
Design Fabricators, Inc.
Lafayette, CO and Thornton,
CO

Crate Manager, Shipping Clerk: packaging and crating of product
Production: machining, processing and building of store fixture millwork.

- Domestic/International shipping/Management

Skills

Purchasing, sourcing, and product management - 5 years
Management, administrative, and supervision - 10+ years
Transportation industry experience, negotiation, and export/import logistics - 10+ years
Material handling, crating and packaging, pick-up and delivery driving, warehouse - 10+ years