

10122115 @ 10am

# CORPORATE MANAGEMENT GROUP

Employment Application



"your workforce management & staffing experts"

### APPLICANT INFORMATION

Last Name Angrimson First Elizabeth M.I. A Date 10-21-15  
 Street Address 3517 Cherry LN Apartment/Unit #  
 City Woodbury State MN ZIP 55129  
 Phone 651-230-6645 E-mail Address  
 Date Available 10-21-2015 Social Security No. Desired Salary

Position Applied for

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

How did you hear about us? Referral Name:

WORK force Center

### PREVIOUS EMPLOYMENT

Company Doherty Staffing - External/warehouse office Phone 952-832-8300  
 Address 1546 Woodland Dr Supervisor Erin  
 Job Title Light Industrial Starting Salary \$ 8 - Ending Salary \$ 12.50  
 Responsibilities putting part together, cleaning, Boxing parts up,  
 From To Reason for Leaving Temp Job

May we contact your previous supervisor for a reference? YES  NO

Company J & J Distributing Phone 651-292-3858  
 Address 653 Rice St. Supervisor Brian  
 Job Title Order picker Starting Salary \$ 12.50 hr. Ending Salary \$ 12.50 hr.  
 Responsibilities picking order, Loading truck, Computer work.  
 From 12-14 To 9-15 Reason for Leaving

May we contact your previous supervisor for a reference? YES  NO

### DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date 10-21-15

\*Open - would prefer 1st shift (morning) (shifting)

**Elizabeth Angrimson**  
3517 Cherry Lane, Unit C  
Woodbury, MN 55129  
651-230-6645, elizabeth.angrimson@gmail.com

## SUMMARY

Warehouse professional and certified forklift operator with a decade of experience in shipping and receiving, inventory, quality control, machine operations and warehouse leadership. Organized and efficient, with a keen eye for detail, a strong work ethic, and a respect for maintaining a safe working environment.

## SKILLS

Forklift Certification  
Shipping and Receiving  
Warehouse Processes  
Pallet Jack  
Ballers  
Shredders  
Bar Code Scanner  
Quality Control

Logistics  
Scheduling, Time Management  
Training and Supervision  
Mechanically Inclined  
Workplace Safety  
General Bookkeeping  
Customer Service  
Strong Work Ethic

## EDUCATION

### High School Diploma

*Edison High School, Minneapolis, MN*

**1989**

## EXPERIENCE

### Assembly, Picking/Packing (Contracts for Target, Lloyd's)

**3/2013 – Present**

*Doherty Staffing Solutions, Woodbury and Edina, MN*

Serve on sorting and assembly line. Inspect for defects and irregularities and report to supervisor. Locate and retrieve items for shipping and pack according to company standards. Track product, packaging, and order information on specified forms and records.

### Shipping and Receiving

**11/2013 – 3/2014**

*Atlas Staffing, Coon Rapids, MN*

Inspected and prepared products for shipping. Checked in and updated inventory for products shipped and received. Provided advice on logistics as needed.

### Warehouse Leader

**2/2013 – 8/2013**

*Maglio & Co., Oakdale, MN*

Trained and supervised warehouse staff. Maintained inventory and performed routine quality inspections. Attended to all other shipping and receiving duties and filled in for other staff when required.

### Customer Service

**10/2012 – 1/2013**

*Jo-Ann Fabric and Craft Store, Woodbury, MN*

Greeted and directed customers. Handled cash, check, and POS transactions accurately and efficiently. Maintained stock and sales floor displays. Promoted high-priority items and customer loyalty.

### Rimage Warehouse Supervisor, Shipping and Receiving

**1/2005 – 7/2011**

*AccessAbility, Inc., Minneapolis, MN*

Oversaw warehouse operations, supervised staff and maintained safe working environment. Ensured quality standards were met or exceeded. Served as Recycling Department Lead. Shredded and disposed of confidential and proprietary documents. Assisted with office administration and general bookkeeping.