



# Direct Deposit Sign Up Form

Complete this form to request direct deposit into your KeyBank checking or savings account.

### 3 EASY STEPS:

**Step One:**  
Complete and sign this form.

**Step Two:**  
Attach a voided check to this form to confirm your account and routing numbers.

**Step Three:**  
Submit this completed form and a voided check to the appropriate department:

Payroll Deposits:  
Forward this form to your employer's payroll department.

Retirement/Annuity, Dividend and Other Deposits:  
Follow up with your current provider to determine where to forward this document.

#### Personal Information:

ELIZA		RUIZ	
First Name	Middle Initial	Last Name	
651-14-5473			
Social Security Number			
4868 PERTH ST			
Address			
Address			
DENVER	COLORADO	80249-8219	
City	State	Zip Code	
720-203-1371			
Home Phone Number		Cell Phone Number	
Alternative Phone Number			

#### Type of Deposit:

Payroll
  Retirement/Annuity
  Dividend

Other: \_\_\_\_\_ (non SSA/SSI\*)

#### Account you would like your check automatically deposited into:

766452037464

KeyBank Account Number

Select one:  Checking  Savings

307070267

KeyBank Routing Number

ELIZA RUIZ

Name on the Account

I authorize (name of the company) \_\_\_\_\_ and KeyBank to automatically deposit my check into my account listed above. This authorization will remain in effect until I have filed a new authorization, or until this authorization is revoked by me in writing.

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

\* If you would like to have your government checks deposited into your KeyBank account please go to [www.Key.com/directdeposit](http://www.Key.com/directdeposit) and fill-in online or print a copy of the Government Direct Deposit sign up form.