

Elijah Archibeque

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Authorized to work in the US for any employer

Work Experience

Warehouse Manager

1-800 Radiator - Denver County, CO

January 2020 to November 2022

- Organize scheduling with transporting companies
- Administer stock control with constant supplier communication
- Ensure quality staff work receiving and distributing

Distribution Coordinator and Packaging/Receiving Specialist

Central Bag and Burlap - Denver, CO

May 2017 to February 2019

- Effectively coordinated distribution and deliveries both on- and off-site for a large supply company
- Ensured safe and high quality packaging of goods prior to disbursement to various locations in order to guarantee successful delivery and maintain partnerships
- Reliably served as point person for receiving goods and deliveries by checking invoices, negotiating partner relationships and guaranteed safe importing from partners

Ride Operator/Assistant Supervisor

LAKESIDE AMUSEMENT PARK - Denver, CO

April 2014 to September 2016

Recurring Seasonal Employment

- Ensured well-being of all patrons by performing safety procedures necessary for safe enjoyment of large roller coaster, answering questions and concerns and enforcing rules and regulations
- Acted as Assistant Supervisor of assigned area
- Maintained clean, sanitary and high quality environment for patrons to enjoy

Education

High school or equivalent

North High School - Denver, CO

August 2013 to June 2017

Skills

- Warehouse Management
- Warehouse Supervisor Experience

- Shipping & Receiving
- Forklift
- Logistics
- Order Picking
- Analysis Skills
- SaaS (1 year)

Certifications and Licenses

Forklift Certification

Assessments

Supervisory skills: Motivating & assessing employees — Highly Proficient

February 2021

Motivating others to achieve objectives and identifying improvements or corrective actions

Full results: [Highly Proficient](#)

Warehouse associate — Highly Proficient

November 2020

Assesses the tendencies that are important for success in warehouse roles

Full results: [Highly Proficient](#)

Work motivation — Expert

August 2021

Level of motivation and discipline applied toward work

Full results: [Expert](#)

Mechanical skills: Monitoring — Highly Proficient

February 2020

Measures a candidate's ability to monitor machine indicators in order to ensure safe and appropriate operation.

Full results: [Highly Proficient](#)

Mechanical knowledge — Completed

August 2019

Measures a candidate's ability to understand and apply mechanical concepts and processes.

Full results: [Completed](#)

Administrative assistant/receptionist — Highly Proficient

August 2021

Using basic scheduling and organizational skills in an office setting

Full results: [Highly Proficient](#)

Bookkeeping — Completed

August 2021

Calculating and determining the accuracy of financial data

Full results: [Completed](#)

Sales skills — Completed

August 2019

Using influence and negotiation techniques to engage with and persuade customers.

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.