

ELEXCUS SARAH GARCIA

Hard working highly skilled graduate seeking employment full time

720-999-6731

Experience

- **Atlas roofing corporation** warehouse 11020 Leroy Dr, Northglenn, CO 80233 08/27/2016-04/12/2018

job description includes working with pallet jacks; fork lifts

unloading boxes, assembly line, clean, stock boxes, lifting assembly 50+ items, labeling, and inventory.

- **Wal-Mart Receiving (warehouse)** on 44th and Harlan Wheat Ridge Co Warehouse 9/24/2018-5/15/2024 Receiving Job description included price changing, stocking, ordering, unloading and loading trucks,

customer service, using pallet jacks, zoning.

- **McDonalds** 11/15/2012-08/20/2016

(I was Manager located on 3902 Wadsworth Blvd. Wheat Ridge co 80033

job description included cash handling, scheduling, customer service, cook, grill, food assembly, taking

orders counting drawers scheduling shifts

Education

- Jefferson high school

(Wheat Ridge CO Class of 2014

- Front Range Community College

Basic courses (math, science, reading)

Class of 2015

#### Skills and hobbies

- Languages (English, a lot of Spanish, German)
- Very active volleyball, basketball people person
- Sociable, talkative, Friendly
- Tip certified, CNA license
- Won award fastest computer typing in high school computer class
- Great with electronics
- Fast learner, love learning new things
- GREAT Experience with customer service
- Pallet jack experience, stocking, labeling, loading, unloading trucks. Assembly lines, zoning
- Word doc, PowerPoint, Microsoft
- Years of warehouse experience

#### +REFERENCES

- Sarah Conkel ex Coworker 720-472-8959
- Marlene Casanova boss at Walmart 720-630-1033
- Loretta Chavez Supervisor at atlas 720-760-6040