

Edward “Ted” Doty

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Overview

Experienced event professional with a wide array of skills, including inventory management and logistics, full service event production, and large-scale catering. Creative, motivated team-player with the ability to make a personal connection with a diverse collection of team members and clients.

Experience

Ashley & Co; College Station, Tx – Operations & Logistics

Mar 2016-Feb
2020

- Manage all heavy inventory, including logistics of deliveries and event sets
- Coordinate deliveries of in house and third party inventory
- Order and maintain laundry chemicals and linen care supplies
- Perform regular maintenance on internal machinery (linen press, commercial washing machines, etc.)
- Train new team members on proper event production expectations and execution
- Oversee warehouse of in-house event inventory
- Maintain vehicle fleet

Global Event Group; Bryan, Tx – Event Production & Logistics

Aug 2012-Mar
2016

- Coordinate logistics of event deliveries
- Collaborate with Management to maintain dry storage and large inventory warehouse
- Communicate with chef and kitchen staff on execution of event menus
- Work with other vendors to assure proper execution of events
- Direct event staff of up to 40

Education

University of Wyoming; Laramie, Wy

2011

B.S. in Marketing, Emphasis in Entrepreneurship

Skills: Proficiency in Microsoft Office Suite

References Available Upon Request