

Eboni King

Cargo Mail Logistics Coordinator

Bloomington, MN

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(612) 600-4159

with the possibility of advancement.

Work Experience

Cargo Mail Logistics Coordinator

Delta Air - Minneapolis, MN

September 2012 to March 2019

Check import/export documentation to determine cargo contents.

- Direct delivery trucks to shipping doors or designated marshalling areas, and help load and unload goods safely.
- Enter shipping information into a computer by hand or by using a hand-held scanner that reads bar codes on mail/goods.
- Route received mail/goods to first available flight or to appropriate storage areas or departments, using forklifts, handtrucks, or other equipment.
- Supervised a staff of 6 or more individuals with the breakdown and sortation of thousands of pounds of USPS priority mail using Velocity/ DIterm/FIDS.

Customer Service Agent

Delta Air lines - Minneapolis, MN

May 2007 to September 2012

Ticketing/Gates

- Greeted passengers, verified tickets, and directed passengers to assign seats.
- Addressed passengers concerns regarding delayed and cancelled flights and reissued tickets if necessary
- Maintained a professional, positive, and friendly attitude when dealing with a distressed passenger.

Education

AS in Nursing

Normandale College - Bloomington, MN

September 2019 to January 2022

Skills

Dispatch, Shipping, Customer Service, Logistics