

Dwight D. Reinhardt

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Arvada, Colorado (720) 366 – 0802

OBJECTIVE

Strong leadership skills and outstanding management qualifications in critical inventory/materials management, client relationship management, project development, production control, capital improvement, budgeting and structural dynamics.

SKILLS

- OSHA & EHS
- Digital Output
- Laser Engraving
- Microsoft Office
- Final Inspection
- Design & Layout
- Item specifications
- Project Management
- Forklift Certified
- Critical Environment Control
- Content Authoring
- Control Process Design
- Electrostatic Discharge Safety
- Learning Management Systems
- Adobe Creative Suite

EMPLOYMENT EXPERIENCE

Inventory Control for the Aircraft & Aerospace Industry

Primus Aerospace | Lakewood, CO 80215

2020 – Current

- Kitting for Assembly
- Inventory Management
- Certified for Stand-up and Sitting Forklift
- National and International client base with diverse requirements
- Domestic and international shipping of equipment and finished goods using all major carriers

Applications Lab Manager

RMI Laser | Lafayette, CO 80026

2016 - 2018

- Maintained proprietary software and firmware on over one dozen systems
- Supported sales and marketing teams, matching client needs to proper laser system

- Trained clients and staff in safe and proper use of laser engraving systems and accessories, handling final sign-off after pre-delivery testing
- Converted customer graphics from raster to vector for laser engraving samples, creating graphics using Adobe Illustrator, Photoshop and Corel for laser engraving customer samples
- Produced product videos of laser engraving systems for the marketing department; and photographed product lines of laser engraving systems and accessories for marketing brochures and websites.
- Quality-tested laser engraving systems and accessories prior to shipping to customers

Space Physics Faculty | Flight Quality Assurance

2004 - 2014

University of Colorado Boulder | Boulder, CO

- Assisted with all maintenance related investigations and studies
- Ensured adherence to all standards, policies, and best practices
- Developed, improved or redeveloped numerous NASA flight quality assurance procedures that were adopted by NASA senior engineers.
- Accepted the title and responsibilities for a number of positions with the Laboratory for Atmospheric and Space Physics.

ESD Program Manager

- Audited performance and compliance with policies, programs and procedures
- Acted as the overall lead, manager and administrator for the contracted effort
- Developed ESD Safety training program, conducted classroom training at multiple NASA facilities

Precision Cleaning Laboratory Manager

- Reported quantitative clinical data precisely, accurately and completely
- Created decontamination facility for safe cleaning and sterilization of NASA materials and equipment in accordance with NASA policies, programs and procedures

NASA ESD Safety Trainer

- Developed safety training materials implemented in NASA facilities across the country
- Created and conducted safety-training courses that were adopted by NASA senior trainers
- Ensured all health and safety programs, protocols & training comply with NASA guidelines

OSHA/EPA Hazardous Materials Proctor

- Identified hazardous and potentially hazardous conditions and recommend/ implement corrective or preventive actions

- Recognized all health and safety program needs and changes, working with EH&S to conduct various health and safety audits and inspections

Cleanroom Safety Manager

- Ensured regular equipment maintenance and cleaning are performed and documented
- Trained employees on new systems and proper operations appropriate for safe cleanroom behavior
- Maintained effective implementation of all aspects of safety in the workplace such as: electrostatic safety, equipment safety, facility safety, lab safety and housekeeping, safety posting and signage, hazardous materials and waste management training, and creation and facilitation of safety training courses

Receiving Inspection

- NASA document and inventory control; critical shipment inspection and verification; and quality checking to meet critical shipping standards for sensitive assemblies.
- Conducted receiving inspection of materials, hardware, equipment and supplies for multiple NASA research programs.

Inventory Control

- Packaged and stored space flight materials using internal inventory systems
- NASA Level, critical inventory control; safe storage of sterile shipment; and quality check to meet or exceed NASA Quality Assurance Standards

General Lab Proctor

- Served as Class 10,000 Clean Room Safety Supervisor
- Served as OSHA Certified Hazardous Materials Safety Proctor for 530 employees
- Handled critical flight instrument control of millions of dollars of NASA property
- Oversaw configuration management of four NASA flight projects as well as NASA flight quality assurance
- NASA Class B Safety Trainer for over 430 engineers and scientists, and Electrostatic Discharge Program Manager of over 300 workstations
- Documented accident investigations whenever necessary, handling inventory control of millions of dollars in NASA space flight materials and supplies

CONTRACT SERVICES

Prescient Co Inc. | Arvada, CO 80004

- Cycle Counts
- Storage Management
- Asset Transfer
- Certified on Standing and Sitting Forklift

Optical Test Systems | Imaging Industry Software, Test Charts & Fixture Equipment

2018 – 2019

Imatest LLC | Boulder, CO 80301

- Production, printing, assembly, trimming, packaging of reflective and transmissivity charts
- Precision Photographic Test Charts for the leading optical test software on the market
- National and International client base with diverse requirements
- Domestic and international shipping of test charts and equipment to industries such as Cell Phones, Self-driving Autos and Virtual Reality

Equipment and Supplies for Critical Cardiac Surgery

2016 – 2017

Sorin Group USA Inc. | Arvada, CO 80004

- Receiving Inspection
- Document and inventory control; sterile shipment inspection and verification; and quality check and re-boxing to meet international shipping standards.
- Conducted receiving inspection of materials and returned goods; and custom cardiac kits, systems and devices.
- Hand inspection of sterilized product loads, multiple times a day, and prior to distribution.

Controlled Storage & Delivery for the Pharmaceutical Industry

2015 - 2016

EPIC Fulfillment | Broomfield, CO 80021

- Complied with local, state and federal laws
- Order Fulfillment for e-Commerce and Critical Storage
- Quality checks of shipments, and utilized optical and RF scanners.
- Shipped items such as pharmaceuticals, dietary supplements, sporting goods, collectables and textiles
- Managed inventory control for numerous local and national companies, shipping via UPS, USPS, FedEx, and SmartShip platforms

Geospatial Mapping and Imaging for Online Distribution

2014 – 2015

Microsoft BING | Boulder, CO 80301

- Image Operator with Bing Maps and Geospatial Imagery Project
- Served as member of StreetSide production team and integral part of Bing Maps StreetSide publishing, achieving designation of Top Performer for consistently meeting goals and quotas set by Microsoft.
- Utilized proprietary software to process and edit content to be published on Bing Maps
- Processed and edited content to improve accuracy of Bing StreetSide Maps, managing quality control and manual edit of imagery and digital models.

EDUCATION

Cleanroom Management

2006

NASA Jet Propulsion Laboratory | Pasadena CA

EHS Safety, ESD Control

2004

University of Colorado Boulder | Boulder, CO

Quality Management

1988

Eastman Kodak | Milwaukee, WI

Photography

1984

Madison Area Technical College (MATC) | Madison, WI

Photography

1982

UW Green Bay | Green Bay, WI