

Dwayne Brauch

Seeking a position as Security, Operations, and Logistics Specialist

Cottage Grove, MN

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HIGHLIGHTS OF QUALIFICATIONS

- Leadership/Management at numerous organizational levels supervising hundreds
- 5 years' experience as Military Police
- 10 years' experience Chief of Logistics, Operations, Supply chain and Buying
- Post Eligible

Procurement, Budget, contractual experience, accounting, buying, ordering, Communication, reliability, dependability, responsible, problem solver, project manager, analytical, Sales forecasting, service, task oriented, planning, operations, warehouse, delivery, Inbound and outbound freight, Distribution to suppliers, leadership, lean, Microsoft administrator, team leader, Written, Verbal, safety, attention to detail, lean manufacturing, Import and Export Requirements, cost and schedule integration, scheduler, organizer

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Chief of Logistics, Operations, and Buying

United States Marine Corps - Saint Paul, MN - August 2011 to Present

Saint Paul, Minnesota 08/2011 - Present

4th Law Enforcement Battalion

Chief of Logistics, Operations, and Buying: Supervise all aspects of supply chain management including but not limited to; logistics, administrative and warehousing of supply operations and procedures, by coordinating all logistical support for over 1,500 employees.

- Actively ensure that computerized supply processes, records and supply administration were met and effectively filed correct. Ordered and Procured parts for 7 seven states. Buyer and negotiator on contractor for local vendors when procuring parts.
- Plan the movement of 500 vehicles and logistical support across seven States including all aspects of supply operations.
- Prepared, embark and deploy and redeployment of equipment working with civilian agencies.
- Successfully closed out fiscal records for the fiscal years of 2011-2014 worth 2.5 million dollars.
- Generate accurate and timely financial management reports using SABRS or fiscal program. For fiscal analysis.
- Battalion Global Service Administration (GSA) chief for 100 vehicles and the quality assurance on seven states worth of vehicles.
- Monitored and managed external, and internal procedures for reconciling all budgets and costs with a budget over 1.5 million dollars.

Materials Dispatcher

Cemstone Products - Mendota Heights, MN - October 2015 to February 2016

Responsibilities

Schedule and dispatch workers, work crews, equipment, or service vehicles to appropriate locations according to customer requests, specifications, or needs, using radios or telephones

- Relay work orders, messages, and information to or from work crews, supervisors, and field inspectors using telephones or two-way radios
- Confer with customers or supervising personnel in order to address questions, problems, and requests for service or equipment.

Master Supply Basic Instructor

United States Marine Corps - Camp Johnson, North Carolina, US - October 2009 to October 2011

Camp Johnson, North Carolina 10/2009 - 10/2011

Marine Corps Support School Ground Supply School

Master Supply Basic Instructor: Provided over 300 hours of instruction to over 60 basic entry basic supply students for four weeks, on basic supply and logistics on such things as; ordering, receiving and warehousing on weekly basis for four weeks. Expert in the Supply field and was chosen as an entry level basic entry instructor.

- Prepared the classroom for the instruction of basic supply students, by reviewing lesson plans, select media and prepping the classroom.
- Applied constructive guidance to students as a mentor and a counselor so they could be successful and overcome weaknesses.
- Evaluated performances of students and ensured they understood what was expected.
- Implemented policies, changes and orders established by Directors.
- Ensured peers and subordinates understood the tasks and carried them out properly.
- Development of all logistical requests and support as required by the current training schedule to ensure operating requirements were understood for training.
- Coordinated all efforts and training for 500 employees adhering to Standard Operating Procedures (SOP) and the safety of all the Marines every month.
- Ensured safety was paramount and adhered in every aspect by employees and students, and practiced safety procedures.

Chief of Logistics, Supply and Administration

United States Marine Corps - Camp Pendleton, CA - August 2006 to September 2009

Camp Pendleton, California 08/2006 - 09/2009

13th Marine Expeditionary Unit

Chief of Logistics, Supply and Administration: Ensured employees performed tasks such as; multimedia data entry, scanning and retrieval systems functions, generate routine reports, and perform technical research functions for customer inquiries, in addition to requisition and procurement processing.

- Tracked, generate and submitted automated supply management reports, while managing automated systems utilizing charts, reports, graphics and spreadsheets effectively.
- Provided excellent in efficiency in customer service and worked with Senior's and Peers to resolve issues.
- Requested and processed disposition instructions and audit operating stock listings and production of all disposition instructions for the 13th MEU.
- Developed supply support plans and procedures for support operations for maintenance and supply support in the field and during deployment.
- Responsible for assisting in Editing and submission of the Marine Corps Small Arms Accountable Reports worth 3.5 million dollars of weapons.
- Maintained policies and directives and reviewed orders pertaining to employees and categorized them by policy according to business policy procedures.
- Advised the CEO on all matters pertaining to employees such as legal, training, morale, department issues, and employee welfare.
- Counseled and mentored employee's ability to develop them professionally in administrative issues and interpersonal relationships and different management styles.

- Prepared fiscal contracts all over the South East Asia, the Middle East, and Africa to set up training areas as 13th MEU traveled the world.

Supply Administration Chief

United States Marine Corps - Camp Lejeune, NC - August 2000 to September 2006

Camp Lejeune, North Carolina 08/2000 - 09/2006

2nd Battalion 6th Marines

Supply Administration Chief: Supervised the supply admin shop where they processed orders to requisitions to order repair parts, and track all garrison property.

- Developed briefings, point papers, along with plans of action from statistical documentation identifying trends in support of customer requirements, administration and system processing issues and reviewed them for errors before briefing.
- Coordinated the yearly Command Support Equipment and Personnel Support Equipment data call for the demand in the Supply Chain Management Center.
- Led and trained 15 Marines in the supply section while managing the supply administration shop.
- Monitored and reported any problems with the status of funds for Supply Chain Management Center as programs for customers by solving and communicating problems that arise.
- Supervised all warehouse, security, safety, personal effects and hazardous material procedures within all storage areas occupied by the company.
- Assisted in Logistics operations locally and globally by providing support on and off road planning.
- Managed and procured all garrison property requirements for the battalion.
- Executed and managed a wall to wall inventory of all property with a 98.7% accuracy rate.
- Developed a highly efficient requisition tracking procedure that resulted in a 85.6% higher maintenance posture within the battalion collectively.

EDUCATION

Skills in Law Enforcement

Rasmussen - Eagan, MN

2015 to 2015

Bachelors of Arts in Criminal Justice

American Military University - Charles Town, WV

2009 to 2013

SKILLS

Types 50 WPM, Purchasing, Power point, Excel, Access, DPAS, CLC2S, RSUPPLY, AUTOCAD Budgeting, Master Instruct, Oracle Database, Microsoft Word, Requisition Management, Global Combat Support System (GCSS), MIMMS, SASSY, ATLASS

MILITARY SERVICE

Service Country: US

Branch: United States Marine Corps

Rank: E6

March 2000 to March 2015