



Transfer Request

Employee Name: Dun Phann

Date: 10/11/2017

Current Shift/Dept.: 1st Hormel

Shift Requesting: 2nd Hormel

Reason: Taking care of Grandkids

Date of Requested Transfer: 10/16/2017

Office Use Only

Attendance: Great

Work Performance: PR done on 9/5/17 score 4.6

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schumacher*

Work Restrictions: N/A

Current Wage: 13.46 New Wage: NA

Hire Date: 9/2/10

09/2011

HR Initials *JS*