

PAYROLL CHANGE REPORT

Today's Date: <u>5/1/2019</u>	Effective Date: <u>5/13/2019</u>
Hire Date: <u>4/7/2017 1 Month LOA</u>	Hours Worked: <u>2 Year</u>
Employee's Name: <u>Duc Hong Dang- 1st Shift</u>	
Department: <u>Dimension</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$11.75	\$12.25
	Shift Differential		
	Total	\$11.75	\$12.25

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
Zero Unexcused Absences

Authorized by: <u><i>Nedj Buech</i></u> (Department Manager)	Date: <u>5-1-19</u>
Guideline verified: <u><i>Nichol Weisik</i></u> (Human Resources)	Date: <u>4-30-19</u>
<u><i>Paul E Brains</i></u> (GM Authorization)	Date: <u>5/2/19</u>

CMG
5-15-19
NW
5-2-19



EMPLOYEE PERFORMANCE REVIEW

Name: Duc Hong Dang	Hire Date: 04/07/2017
Department: Dimension	Evaluation Period: 2 Year- 1 Month LOA

Performance Evaluation	Excellent	Good	Fair	Poor	Comments
Job Knowledge		X			
Productivity	X				
Work Quality	X				
Work Consistency	X				
Cooperation	X				
Attitude	X				
Initiative	X				
Work Relations	X				
Communication Skills	X				
Dependability	X				
Adherence to Policy	X				
Punctuality	X				
Attendance	X				

Number of Unexcused Absences: 0

Eligible for Pay Raise: <input checked="" type="checkbox"/> YES <input type="checkbox"/> No
Current Rate: \$11.75
New Rate: \$12.25 Effective Pay Period: 05/13/2019

Employee Signature: Duc Dang

Manager Signature: Nina Ravello

Date Completed: 6/24/19