

**Drew J. Anderson**  
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**EDUCATION:**

Hyles Anderson College, Crown Point, IN  
High School Graduation, May 2012  
Timberline Baptist Academy, Manitou Springs, CO

**SKILLS**

Microsoft Windows Operating System, Microsoft Word, Excel, Power Point  
Macintosh Operating System, Pages , ReadyShipper, OrderMotionOMX, Export Your Store,  
Helium10, Jungle Scout

Powered Industrial Trucks Safety OSHA 29 CFR 1910.178 Training

10+ Years experience with hand and power tools

**EXPERIENCE:**

**Inventory Manager/ Marketplace Ecommerce Supervisor, February 2021 to Current**

Monster Scooter Parts, Colorado Springs Colorado

- Managed inventory in the warehouse adjusting shelving and space management
- Bought and parted out electric and mobility vehicles. Creating new part numbers and finding a supplier domestic or international
- Troubleshoot any issues international orders may have with quality, count or supplier issues
- Managed in store stock, evaluating, repricing or rebranding on our marketplaces
- Managed the content for "Optimizing" Amazon, Walmart, and eBay making sure the thousands of titles contained the tracking keywords, Title Description, Bullets.

- Track and watch competition to make sure we are always competitive with apps like Jungle Scout and Helium10
- Managing a team overseas from Upwork, making sure the content is coherent and Keyword hitting
- Designed various custom parts, bags, trays, containers for the company with high sell success

**DME Technician/Warehouse specialist, March 2020 to February 2021**

Stateserv Medical, Colorado Springs Colorado

- Cleaned and maintained equipment for patient use
- Quality control, making repairs and fixing any part broken
- Delivered durable medical equipment to hospices and residential houses all over Colorado Springs
- Daily auditing of high value equipment
- Received new equipment, scanning into inventory and labeling, then adding to stock
- Maintained equipment serial numbers into website making sure it is accurate

**Purchaser/Inventory Specialist, October 2017 to March 2020**

Monster Scooter Parts, Colorado Springs Colorado

- Rehired as a Shipper/Receiver, soon promoted to Purchaser
- Maintained inventory of warehouse

- \_\_\_ Created purchase orders for individual suppliers
- \_\_\_ Created domestic and international purchase orders
- \_\_\_ Maintained healthy relationships with domestic and international suppliers
- \_\_\_ Assisted in special orders, drop ship orders to the customer
- \_\_\_ Followed up on any receiving issues
- \_\_\_ Kept PO's shipping ETA's updated weekly
- \_\_\_ Found new suppliers domestic and international
- \_\_\_ Found new products and created new parts to sell

**September 2017 to October 2017 Moved from Georgia to Colorado Springs**

**Tool World Sales Associate/Stockman/Assembler, April 2017 to September 2017**

Lowes Home Improvement. Warner Robins, Georgia

- \_\_\_ Assisted customers in finding the right product
- \_\_\_ Stocked and replenished shelves
- \_\_\_ Maintained security straps on high value tools
- \_\_\_ Assembled grilles, smokers and wheelbarrows

**February 2017 to April 2017 Moved from Colorado to Warner Robins Georgia**

**Shipping/Receiving, Amazon Fulfillment Specialist, July 2015 to February 2017**

Monster Scooter Parts, Colorado Springs, Colorado

- \_\_\_ Downloaded and printed shipment orders from Ready Shipper software
- \_\_\_ Fulfilled picking and boxed various scooter parts according to customers order

- \_\_\_ Trained fellow employees in shipping methods
- \_\_\_ Received and processed operating stock into inventory
- \_\_\_ Loading and unloading freight from trucks using a propane forklift
- \_\_\_ Maintained inventory counts and weights using OMX software
- \_\_\_ Fulfilled bulk orders for Amazon to their specifications

**Shipping/Receiving, Inventory Specialist, August 2014 to July 2015**

Bed Bath and Beyond, Colorado Springs, Colorado

- \_\_\_ Received, opened and priced all received inventory into store stock
- \_\_\_ Maintained store inventory
- \_\_\_ Trained fellow employees in receiving department methods
- \_\_\_ Cash register sales experience in all departments
- \_\_\_ Direct customer interaction and customer service

**Inventory Specialist/Stockman, August 2009 to August 2010, May 2011 to August 2012, May 2013 to August 2013**  
Hobby Lobby, Colorado Springs, Colorado

- \_\_\_ Trained new employees
- \_\_\_ Maintained store inventory and store cleanliness
- \_\_\_ Assembled furniture and other inventory items
- \_\_\_ Maintained floor inventory and cash register sales for all departments
- \_\_\_ Direct customer interaction and customer service

**Delivery Specialist, Seasonal, United Parcel Service** November to December 2011,  
November to December 2010  
Colorado Springs, Colorado

- \_\_\_ Ensured timely delivery of packages to awaiting customers

- Maintained truck organization and cleanliness

**Laborer, Mason Craftsman** May 2011 to June 2011  
Colorado Springs, Colorado

- Assisted Craftsman Cabinet Maker in construction/installation of kitchen cabinetry
- Learned basis concrete forming skills and terminology
- Assisted with building refinishing and construction methods