

DOUGLAS E. DONOVAN
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OBJECTIVE

To seek a position in your company where my well-rounded skills can be utilized to maximize productivity and quality, and opportunities for advancement can be obtained.

EDUCATION/MILITARY EXPERIENCE

STATE UNIVERSITY OF NEW YORK AT BUFFALO - Buffalo, New York. 1992
Associate of Art Degree (Fine Arts)

UNITED STATES COAST GUARD – Governor’s Island - New York, New York. 1987-1990
Certificate - Electronics Technical “A” School.

WORK EXPERIENCE

P&G STEEL -- Cheektowaga New York 2015-
Present

Job duties include:

Shipping Receiving Clerk

Driving P&G Truck for local deliveries and pickups
Creating documentation and scheduling outgoing shipments via Ltl Carriers or fedex
Loading and unloading with tow motor delivery trucks and steel haulers
Receiving and labeling all incoming steel deliveries
Staging outgoing shipments

SIMPLEXGRINNELL. – Williamsville, New York 2009-
2015

Shipping Receiving Clerk

Job duties include:

- Ordering and Receiving job related projects
- Shipping out all projects and orders via local transport or fedex
- Inventory Control and used board returns

DIMAR MANUFACTURING INC. – Clarence, New York 2004-
2009

CNC Amada Punch Press Operator

Job duties include:

- Operation of Amada Vipros punch press machine including set-up and inspection of punched parts, tow motor operation including moving sheet metal in and out of area.
- Operation of Amada Robotic press brake including set-ups and program adjustments.
- Other duties included painting and packaging of finished metal parts, final assembly of parts including electrical assembly.

ALPHA CONTRACT FLOORING INC. – Cheektowaga, New York. 2001-
2003

Flooring Installation

Job duties included:

- Coordination of pre-installation logistics.
- Delivery of materials to jobsite.
- Tow motor operation – OSHA certified tow motor operator.
- Flooring installation: specializing in ceramic tile applications.

WHITING DOOR MANUFACTURING INC. - Akron, New York.
2001

1997-

Tractor Trailer Roll-Up Door Production

Job duties included:

- Welding – position earned through company wide bid process.
- Painting – assembly line spray paint application of finished product.
- Shipping – packaging of finished product for distribution.

WILSON GREATBATCH LTD. - Clarence, New York.
1997

1992-

Health Product Manufacturing

Job duties included:

- Inspection (microscopic) of finished products.
- Defibrillator battery assembly.
- Soldering of electronic components.

OTHER ACCOMPLISHMENTS

Buffalo Muny Tennis Tournament – Men's 35 and over & 50 and over doubles Champion. 1999 & 2016