

Doug Cole

Boulder, CO
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Authorized to work in the US for any employer

WORK EXPERIENCE

Member Service Representative

Boulder Valley Credit Union - Boulder, CO - 2005-05 - 2014

IRA accounts
Business accounts
Personal accounts
Loans
Fraud
Trouble shooting

Member Service Representative

Elevations Credit Union - Boulder, CO - 2000-04 - 2005-05

New accounts both personal and business
IRA accounts
Trouble shooting credit card fraud

Insurance mitigation

ServiceMaster - Colorado - 1997-03 - 2000

Water damage to businesses
And private homes
Fire and smoke damages as well

Operations Manager

Pedestrian Shops - 1985-03 - 1997-03

Buying
Merchandising
Staffing
Trouble shooting
Sales
Cash handling
Banking

Store Manager

Stinn's Furniture Gallery - 1980-03 - 1985-03

Staffing
Sales
Merchandising
Banking and cash handling
Purchasing
Trouble shooting

Sales Representative

BROYHILL FURNITURE INDUSTRIES - Lenoir, NC - 1970-01 - 1979-02

Handled upholstery and occasional
Table divisions
Traveled North Carolina
and Virginia
Upholstery specialist

EDUCATION**BA in Business Administration**

Lenoir-Rhyne University - Hickory, NC

SKILLS

Computer, Management, Adapts well to every environment, Sales, Cash handling and banking

CERTIFICATIONS/LICENSES**Army National Guard**

1970-06 - 1976-06

Transportation specialist
Personnel And heavy equipment