

# Donny Rodriguez

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Forklift Operator**

Yusen Logistics-Laredo, TX

March 2003 to May 2014

- Operated forklift to safely and efficiently move materials, products, and equipment
- Loaded and unloaded trucks, ensuring proper placement of items to prevent damage
- Performed routine maintenance on forklifts, including inspections and minor repairs
- Maintained accurate inventory records by properly documenting incoming and outgoing shipments
- Collaborated with warehouse team to organize storage areas for optimal efficiency
- Adhered to safety protocols at all times to prevent accidents or injuries in the workplace
- Utilized handheld scanners or computer systems to track inventory movement within the warehouse
- Assisted in the packaging and labeling of products for shipment or storage
- Followed company procedures when handling hazardous materials or fragile items
- Communicated effectively with supervisors and coworkers regarding daily tasks and priorities
- Ensured compliance with quality control standards during loading/unloading processes
- Operated various types of forklifts, such as sit-down, stand-up, reach truck, or clamp truck based on job requirements
- Efficiently moved heavy loads weighing up to XX pounds using a forklift
- Safely transported materials between different areas of the warehouse without any incidents
- Collaborated with team members to meet daily production goals by prioritizing tasks effectively
- Inspected incoming shipments for accuracy in quantity and quality before storing them in designated locations
- Maintained cleanliness of work area by organizing supplies, removing debris, and disposing waste properly
- Participated actively in regular safety meetings to stay updated on best practices and potential hazards
- Assisted in training new employees on safe operation techniques when operating a forklift
- Demonstrated excellent spatial awareness skills while maneuvering through narrow aisles or tight spaces within the warehouse environment
- Picked orders accurately according to pick lists provided by supervisors using a combination of forklift and manual handling
- Collaborated with shipping department to ensure timely loading of trucks for outbound shipments
- Efficiently stacked and arranged pallets or containers in a stable manner to maximize storage space
- Maintained a high level of accuracy when recording inventory movements using computerized systems or paper-based logs
- Operated forklift equipment in compliance with OSHA regulations and company safety policies
- Assisted in the implementation of new warehouse processes to improve overall efficiency
- Contributed to the reduction of product damage by implementing proper handling techniques

- Supported inventory control efforts by conducting regular cycle counts and reconciling discrepancies
- Demonstrated strong attention to detail when inspecting products for quality assurance purposes
- Collaborated with team members on special projects, such as warehouse reorganization or inventory audits
- Adapted quickly to changing priorities and worked efficiently under tight deadlines
- Maintained a clean and organized work environment, promoting safety and productivity
- Provided assistance during physical inventories, ensuring accurate count of stock items
- Followed established procedures for receiving, storing, and distributing materials within the warehouse facility

## **Dishwasher**

ACG Texas, IHOP-Laredo, TX

June 2004 to February 2012

- Efficiently operated commercial dishwasher, ensuring clean and sanitized dishes for the restaurant
- Maintained a high level of cleanliness in the dishwashing area, following health and safety regulations
- Managed large volumes of dirty dishes, utensils, and glassware during peak hours
- Sorted and organized dishes for efficient washing and storage
- Assisted kitchen staff with food preparation tasks as needed
- Collaborated with servers to ensure timely availability of clean dishes for service
- Followed proper procedures for handling delicate or expensive items to prevent breakage or damage
- Kept track of inventory levels for cleaning supplies and notified management when restocking was necessary
- Worked efficiently under pressure in a fast-paced environment to meet customer demands
- Maintained a positive attitude and strong work ethic throughout each shift
- Adhered to company policies regarding personal hygiene and appearance standards at all times
- Communicated effectively with team members to coordinate dishwashing duties during busy periods
- Ensured that all washed items were properly dried before being stored away or used again in service

## **Laundry/Housekeeping**

Laredo laundry/housekeeping service-Laredo, TX

March 2001 to July 2008

- Managed daily operations of laundry housekeeping department, ensuring efficient and timely completion of tasks
- Maintained inventory of cleaning supplies and equipment, restocking as needed to ensure uninterrupted workflow
- Implemented quality control measures to ensure cleanliness and presentation standards were consistently met or exceeded
- Trained new staff members on proper handling and care of linens, uniforms, and other laundry items
- Collaborated with other departments to coordinate linen needs for events, conferences, and special occasions
- Developed and implemented standard operating procedures for sorting, washing, drying, folding, and storing laundry items
- Utilized industrial washers and dryers to process large volumes of laundry efficiently
- Inspected laundered items for stains or damage before returning them to the appropriate departments or guests
- Performed routine maintenance on laundry equipment to ensure optimal performance levels at all times
- Monitored water usage and energy consumption in the laundry facility to identify opportunities for cost savings
- Maintained a clean and organized work area in compliance with safety regulations and company policies
- Resolved customer complaints or concerns regarding laundry services promptly and effectively

- Collaborated with vendors to negotiate pricing agreements for cleaning supplies while maintaining quality standards
- Implemented a tracking system that reduced lost or misplaced items by XX%
- Streamlined the linen inventory management process resulting in a XX% reduction in stockouts
- Increased productivity by XX% through the implementation of time-saving techniques such as batch processing
- Improved customer satisfaction ratings by XX% through consistent delivery of high-quality laundering services
- Reduced utility costs by XX% through the implementation of energy-efficient practices
- Trained a team of XX employees on proper laundering techniques resulting in improved efficiency
- Implemented safety protocols that resulted in zero workplace accidents over a period of XX years
- Spearheaded the transition from manual to automated laundry processes, resulting in a XX% increase in productivity
- Collaborated with housekeeping department to develop and implement a linen reuse program, reducing waste by XX%
- Developed and implemented a preventive maintenance schedule for laundry equipment, reducing downtime by XX%
- Implemented a cross-training program that improved staff flexibility and reduced dependency on external hires
- Streamlined the laundry delivery process, resulting in an XX% reduction in turnaround time
- Participated in team meetings to discuss operational improvements or address any challenges faced by the department
- Implemented eco-friendly practices such as water recycling or energy-efficient machinery to reduce environmental impact
- Coordinated with suppliers to ensure timely delivery of cleaning supplies and equipment
- Conducted regular performance evaluations for laundry housekeeping staff members
- Managed budgetary responsibilities including monitoring expenses and identifying cost-saving opportunities
- Maintained accurate records of daily operations including inventory levels, machine usage, and employee schedules
- Increased customer retention rate by XX% through the implementation of personalized laundry preferences
- Collaborated with other departments to ensure seamless coordination of laundry services throughout the facility
- Assisted guests or customers with inquiries related to laundry services or special requests

## Education

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### **Graduate high school**

Martin High School-Laredo, TX

August 1994 to August 1998

### **High school diploma or GED**

## Skills

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- SAP
- Commercial construction
- Valuation
- Roofing

- DOT (Department of Transportation) regulations
- Load & unload
- Surveillance operations
- Facilities maintenance
- Bussing (10+ years)
- Packaging orders
- Writing skills
- Menu planning
- POS
- GMP
- Computer skills
- Food safety (5 years)
- Productivity software
- Van driver
- Process improvement
- Electric pallet jack
- Team management
- Dispatching
- Outdoor work
- Chainsaw
- Electrical experience
- Pallet jack
- Sales (10+ years)
- Tooling design
- Assembly line
- Electrical systems
- Groundskeeping
- Materials handling
- MRP
- Contracts
- Construction painting
- Cherry picker
- Highway construction (9 years)
- Cash register (2 years)
- Pizza experience
- Unloading
- Manual handling
- Supply chain
- FDA regulations
- Manufacturing company experience

- Inventory control
- Time management
- Fundraising
- Calipers
- Safety regulations
- Transportation management systems
- Grocery store
- Ohmmeter
- Appliance repair
- Management
- Merchandising
- Agriculture
- Hotel experience (10+ years)
- Hi-Lo
- Shift management
- Guest services (5 years)
- Mechanic Experience
- Demand forecasting for production planning
- Fabrication
- Math
- Stamping press
- Human resources
- Food handling (10+ years)
- Culinary experience (10+ years)
- Mechanical knowledge (10+ years)
- Commercial cleaning
- Warehouse management system
- Computer literacy
- Safety standards in production
- Microsoft Word
- Wall framing
- Operating heavy equipment
- Loading
- Visual inspection for quality control
- Leadership
- Capacity planning
- Coachability
- Mobile applications
- Side loader
- ABC analysis

- Clamp Truck Experience
- Equipment diagnostics
- Public speaking
- Visual inventory control
- Handyman experience
- Kitchen hygiene (9 years)
- Ability to follow instructions
- Batch tracking inventory management
- Health and safety compliance (10+ years)
- Packing
- Demand planning
- Canvassing
- Word processing
- Door-to-door
- Spreadsheet tracking
- Work ethic
- Just-in-Time
- Greenhouse experience
- Community engagement
- QuickBooks
- FIFO
- LOTO
- Bartending
- Forklift
- Interviewing
- Sports
- Dishwasher
- Paving (9 years)
- Computer operation
- Forestry
- Metal building erection
- Attention to detail
- Cooking (10+ years)
- Transportation safety regulations
- Meal preparation
- Floor care
- Construction management
- Holding tools (8 years)
- Loader Operation
- Carpenter experience

- Carpentry
- Facility security systems
- Aloha POS
- Team lead
- Microsoft Outlook Calendar
- Packaging
- Driving
- Shipping & receiving
- Event setup
- Seafood
- Property management
- Warehouse Management
- Order picking
- Quality Control
- Lawn Care
- Knife skills
- Hospitality (10+ years)
- Retail math
- Heavy equipment operation
- LIFO
- Irrigation
- Custodial experience
- Emergency procedures
- Construction estimating
- SAP ERP
- Sawing
- Planograms
- Food production
- Lean manufacturing
- Microsoft Office
- Stick welding
- Hazard communication
- Forklift safety protocols
- Sanitation
- English (10+ years)
- Host/hostess experience
- Stocking (5 years)
- EDI
- Order picker
- Workplace health and safety regulatory compliance

- Implementing lean manufacturing processes - Projects implemented using lean manufacturing processes (More than 10 projects)
- Warehouse Distribution Experience
- Housekeeping management
- Flagging for traffic control
- Bakery
- Conveyor systems
- Compression testing
- Quality control sampling
- Teamwork
- Technical Proficiency
- Hazardous waste management
- Sheet metal
- Order fulfillment (10+ years)
- Production planning
- Residential construction
- Barcode scanning for logistics
- Replacing parts
- Manufacturing (10+ years)
- Guest relations
- Construction
- RFID for inventory management
- Equipment calibration
- Order assistance (10+ years)
- Warehouse sorting
- Drywall
- CCTV
- Lift truck
- Power tools
- AutoCAD
- Nonprofit management
- Kitchen experience (10+ years)
- Theater
- Catering (10+ years)
- Data entry
- Basic math
- Performance evaluation
- Supervising experience
- Microsoft PowerPoint
- Microsoft Excel
- MIG welding

- ERP systems
- FEFO
- Heavy equipment operator experience
- HVAC
- Hand tools
- Quality Inspection
- Customer service (10+ years)
- Reach truck
- B2C business model
- Conflict management
- Schematics
- Door hanging
- Micrometer
- Order Picker
- Frame carpentry
- Bluebeam
- Landscape maintenance
- Security system monitoring (security system operation)
- Cash handling (4 years)
- Shop math
- Meat cutting
- Freight Experience
- Car wash
- Conveyor belts
- Order shipping (10+ years)
- Landscaping
- Warehouse experience - Warehouse experience (16-20 years)
- Lubrication
- Laundry
- Communication skills (10+ years)
- Climbing
- Woodworking
- Residential cleaning
- Restaurant experience (10+ years)
- Dishwashing (10+ years)
- Retail sales (2 years)
- Precision measuring instruments
- Industrial equipment troubleshooting
- Warehouse supervisor experience
- Scissor lift

- Floral design
- Freight shipment tracking (10+ years)
- Banquet experience
- Managing production or assembly teams - Largest production or assembly team managed (11-15 team members)
- Machine operation
- Analytics
- Voltmeter
- Quality Assurance
- Barbecue
- Temperature monitoring
- Assembly
- Production scheduling
- Logistics
- Machining
- Industrial cleaning
- Press brake machine
- CGMP
- Working with high schoolers
- Personal protective equipment (PPE) adherence
- Janitorial experience
- Blueprint reading
- Delivery Driver Experience
- Heavy lifting
- Personal protective equipment (PPE) use
- Production inventory management
- Periodic inventory method
- RF Scanner
- Horticulture
- Interpersonal skills
- Sage
- Marketing
- Production line worker experience
- Analytical thinking
- Food service (10+ years)
- Plumbing
- Organizational skills
- Project management
- Serving
- Manufacturing facility
- Food industry (5 years)

- Industrial equipment
- Mechanical troubleshooting

## Languages

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- Spanish/English - Fluent
- Bilingual
- English
- Spanish

## Certifications and Licenses

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**Forklift Certification**

**Food Handler Certification**

**Fall Protection Certification**

**CPR Certification**

**First Aid Certification**

**Flagger Certification**

**ServSafe**

**Pallet Jack Certification**

**Rough Terrain Forklift Certification**