

# DONNIE DICKERSON

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## PROFESSIONAL HIGHLIGHTS

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- Two years warehouse experience
- Able to operate a rider pallet jack
- Shipping and receiving
- Quality Control
- Extremely reliable
- Safety conscious
- Solid experience in warehouse operations to include loading and unloading trucks
- Order picking / packing;
- Staging and stocking using computers to maintain records and track shipments within high-volume warehouse environments.
- Inventory
- Will to learn
- Maintain clean and safe work environment

## **Skills**

- Very detailed, thorough, and accurate
  - Good at inventory
  - Ability to improve
  - Ability to communicate effectively (verbal, written, etc.)
  - Computer skills and experience
  - Experience with inventory
  - Strong time management
  - Good communication skills
  - Great eye for detail
  - Always willing to improve
  - Entry-level Computer Skill
  - Record Keeping
  - Multitasking
  - Team Player
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- Basic Mathematics

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## **EXPERIENCE**

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### **Houchens Industry- Bowling Green Ky**

#### **Occupation:**

Order Selector/ Quality Control/Shipping

**Start Date:** September 2016

**End Date:** January 2017

#### **Responsibility**

- Responsible for working as a team.
- Fill orders customers have placed
- Check for quality and number of units the customer has requested
- Achieve levels of customer satisfaction through timely, accurate processing and shipping
- Palletize orders properly for shipping

- Use scanner to insure correct product inventory
- **Receive products using frequency scanners and unload shipments from trucks.**
- Picking Orders
- Picking order using a pallet jack rider
- Achieved exceptional levels of customer satisfaction through timely, accurate processing and shipping of orders.
- Commended for team-oriented attitude, contributing to improved efficiency and nearly 100% accuracy in order tracking and processing.
- Archive levels of customers satisfaction through timely and accurate and shipping

**Malone Staffing- Packing Unlimited,**  
**Louisville KY**

**Occupation:**

Assembly Line/ Quality Control

**Start Date:** August 2013

**End Date:** November 2013

**Responsibility:**

- Line for Axe products
- Setup store displays
- Checking products quality before shipping
- Achieved exceptional levels of customer satisfaction through timely, accurate processing and shipping of orders.

**Staffing Agency- Carolina Containers,  
Louisville KY**

**Occupation:**

Quality Control

**Start Date:** November 2013

**End Date:** December 2013

**Responsibility**

- Inspector for Nikon Cameras
- Quality Control
- Shipping
- Scanner
- Achieved exceptional levels of customer satisfaction through timely, accurate processing and shipping of orders.

**M.S. Companies- Magna, Bowling Green  
KY**

**Start Date:** July 2015

**End Date:** October 2015

**Responsibility:**

- Examining each stage of product as well as safety
- Reporting to shift lead of any defects
- Making sure that the product is safe for general public

- Quality Inspector for BMW
- Team Lead
- Knowledge of weld defects
- Report to BMW of all safety concerns
- Record Keeping
- Conduct visual inspections of first part that robot produce
- Measuring welds using templates, ruler, and calipers

### **Shop NBC, Bowling Green Ky**

**START DATE:** 6/2008

**END DATE:** 9/2009

#### **Occupation:**

Picker/ Shipping/Dock Handler

#### **Responsibility:**

- Picking orders

- Filling orders throughout the warehouse
- Load and unload trucks.
- Label packages for Shipping

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## **EDUCATION**

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- Warren Central High School(Class of 2003),  
Bowling Green KY,42101
- Western Kentucky University