

Donna Reed

Fort Collins, CO

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970-8803192

Dedicated professional with a track record of success in delivering top notch customer service in a variety of environments and consistently meets deadlines and exceeds goals. Seeking a position with a company that can provide a challenging, learning experience.

Authorized to work in the US for any employer

Work Experience

Customer Service Associate

Schrader's Gas Station - Fort Collins, CO

July 2011 to July 2012

OtterBox Warehouse- Fort Collins CO: Warehouse Technician

Cleaning Technician

Little Bears Cleaning - Loveland, CO

Denny's - Fort Collins CO: Waitress/ Hostess

Education

High school diploma or GED

Skills

- Excellent customer service skills
- Self-motivated with a strong work ethic
- Ability to work effectively with diverse personalities
- Task and results oriented
- Effective time management skills
- Organized and achievement oriented
- Dedicated team player
- Excellent communication and interpersonal skills
- Host/Hostess
- Busser
- Bartending
- Cleaning Experience
- Serving Experience
- Schematics

