

Dominic J. Calvert  
2379 S. Sedalia Circle  
Aurora CO, 80013  
720-672-8155

## **EMPLOYMENT**

### **Sunshine Supply Warehouse**

**Supervisor: Kerri Brandon 1-800-361-5504**

**Delivery Driver/Warehouse**

**7-22-2019 to 6-1-2020**

- Delivering products to customers
- Fulfilling orders
- Stocking
- Customer Service
- Inventory

### **Colorado Carpet Distributors**

**Supervisor: Ray 303-399-0056**

**Delivery Driver/ Warehouse**

**11-1-2018 to 5-1-2019**

- Picking up tile and carpet for warehouse for customers
- Loading and unloading material
- Fulfilling customers' orders

### **Barber**

**Self Employed**

**7-20-2015 to 10-20-2018**

- Cut and styled men and women's hair

**Finish Master, INC**

**Supervisor: Yvonne Wise 303-433-9777**

**Deliver Driver/Warehouse**

**10-20-2014 to 5-20-2015**

- Delivered autobody paint to customers
- Stocking
- Inventory
- Creating custom paint colors for customers

**Stay Home Father**

**9-2007 to 10-2014**

**Retired Enlisted Association TREA Chapter #3**

**Supervisor: Lina Logan 303-343-1921**

**Bar Tender**

**9-2006 to 9-2007**

- Bar Tender
- Customer Service
- Inventory/Cash Handling/ Event Booking

**City of Aurora/ City Clerks Office**

**Supervisor: Debra Johnson**

**Receptionist/Customer Service**

**9-2005 to 11-2005(Temporary Assignment)**

- Citizen election ballot reviews and mailing
- Customer service/Answering/Directing incoming phone calls
- Records request for building and or residential plot plans

- Mail/Fax/Scanning of documents

**Western Guaranty Fund Services**

**Supervisor: Pam Macias 303-759-5066**

**Administrative Clerk**

**7-2002 to 3-2004**

- Customer Service/Facilities Work Coordinator
- Archived and closed liability/workers compensation files
- Answering and directing incoming phone calls
- Mail distribution/Fax/Filing/Other duties assigned

**EDUCATION**

**Emily Griffith Opportunity School**

**Denver, CO 80203 720-423-4901**

General Education Diploma, December 2001

**Pickens Technical College- Automotive Sound and Security Systems**

**Aurora, CO 80017 303-344-4910**

Certification, 120 clock hours, ELT 155, ELT 160,

4-27-2004

**Pickens Technical College**

**Barber College**

1-2014 to 5-2015 Graduate

