

Dominic Trujillo

Henderson, CO 80640

dominictrujilloj@gmail.com

+1 720 882 4569

Authorized to work in the US for any employer

Work Experience

Receiving Clerk

Rio Grande Co.-Denver, CO

February 2024 to March 2025

- Received, stocked and re-house product on a daily basis using warehouse management system.
- Inspected and processed incoming shipments, utilizing various tools and equipment for loading and unloading.
- Communicated shortages of product through proper channels to ensure accurate billing.
- Partnered with supervisor to resolve problems or discrepancies.
- Participated in annual inventory counts.
- Warehouse layout and product relocation.

General Warehouse Associate

Priority wire and cable-Denver, CO

July 2021 to December 2023

- Assisted managers, co-workers and vendors with day to day operational requirements
- Performed product picking duties when needed
- Trained and supervised shipping department
- Monitored all outgoing product, performing quality control
- Complete daily cycle counts
- Audit and correct discrepancies

Team Lead Inventory Control

Quality electrical distribution-Denver, CO

July 2017 to July 2021

- Record information, shortages and discrepancies to keep records current and accurate
- Document and report all damaged product using appropriate paper work and procedures
- Collaborated with team members to complete assigned tasks and meet deadlines
- Ensured safety protocols were observed throughout loading and unloading of freight
- Run Inventory reports and complete daily cycles counts to maintain accuracy of records

Skills

- RF Scanner
- Order Picking
- Shipping & Receiving

- Materials Handling
- Load & Unload
- Manufacturing
- Forklift
- Inventory Control
- Freight Experience
- Computer skills
- Distribution center
- Organizational skills
- Inventory control
- Packaging
- Warehouse experience
- Time management
- Reach truck (7 years)
- Order picker
- Cash register
- Basic math
- Teaching
- English
- Warehouse management system
- Leadership
- Communication skills (6 years)
- Quality control
- Operating systems
- Customer service (7 years)
- Supply chain
- Pallet jack (7 years)
- Spanish
- Cherry picker

Certifications and Licenses

Forklift Certification

Driver's License

April 2027