REICHEL

Reichel Foods Inc.

Employee Warning Notice

SCANNED

Employee Information

Date: 5-1-13

Employee Name: DIANA SANCHEZ

Job Title: ~~POST~~ ON LINE INSPECTOR

Manager/Supervisor: RICK NELSON

Type of Warning

- [x] Verbal Warning
- [ ] Written Warning
- [ ] Final Warning

Type of Offense

- [ ] Tardiness/Leaving Early
- [ ] Absenteeism
- [ ] Violation of Company Policies
- [x] Substandard Work
- [ ] Violation of Safety Rules
- [ ] Rudeness to Customers/Coworkers
- [ ] Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

THE BREAD AT WEIGHT PACKAGES GOT BY THE CHECKER [illegible] ALSO THE SAME DAY COOKIES [illegible] CAUSING MORE RE-WORK

Plan for Improvement:

STAY FOCUSED ON TASK AT HAND, CHECK BEFORE WEIGHT TRAYS

Consequences of Further Infractions:

WRITTEN WARNING

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature: ~~Rick Nelson~~ [signature] Date: 5-1-13

Manager/Supervisor: [signature] Date: 5-2-13

Witness Signature (if employee understands warning but refuses to sign) Date