

Devon Freeman

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 aurora, CO 80015

CAREER OBJECTIVE

Detail-oriented professional with excellent communication, interpersonal and creative thinking skills. Aiming to leverage my abilities to successfully fill the vacancy at your company. Frequently praised as hardworking by my peers, I can be relied upon to help your company achieve its goals.

EXPERIENCE

PLASTIC INJECTION MOLDING MACHINE OPERATOR/ TENDOR, Covington, GA

20/20 Custom Molding Plastics, April 2022-Present

- Tendor/ Asst. Supervisor
- Observed meters and gauges to verify and record temperatures, pressures and press-cycle times.
- Smoothed and cleaned inner surfaces of molds, using brushes, scrapers, air hoses, or grinding wheels and filled imperfections with refractory material.
- Inspected products for surface and dimension defects to ensure conformance to specifications, using precision measuring instruments.
- Performed maintenance work such as cleaning and oiling machines.
- Set up, operated and tended metal and plastic molding, casting and coremaking machines to mold and cast metal and thermoplastic parts and products.
- Read specifications, blueprints and work orders to determine setups, temperatures and time settings required to mold, form, or cast plastic materials, as well as to plan production sequences.
- Removed parts, such as dies, from machines after production runs were finished.
- Observed continuous operation of automatic machines to ensure that products met specifications and to detect jams and malfunctions, making adjustments as necessary.
- Unloaded finished products from conveyor belts, packed them in containers and place containers in warehouses.
- Sprayed, smoked, or coated molds with compounds to lubricate or insulate molds, using acetylene torches or sprayers.
- Trimmed excess material from parts, using knives and ground scrap plastic into powder for reuse.
- Drove forklifts to ensure all pallets get wrapped and put up.
- Connected water hoses to cooling systems of died, using hand tools.

PACKAGE HANDLER, Atlanta, GA

FedEx, FedEx Ground, November 2021-April 2022

- Load Trucks
- Unload Trucks
- Scan packages
- Loaded and unloaded trucks by performing physically demanding tasks.

- Handled product returns and helped issue refunds to clients.
- Closed packages using sealing tape, staples and stretch wrap.
- Cleaned and organized work areas to prevent accidents and bottlenecks.

WAREHOUSE PRODUCTION WORKER, Covington, GA

Contract Packaging, January 2020–October 2021

- Pulled and prepared product for shipment, verifying exact number and type of product before loading and shipping.
- Operate and run Production lines.
- Operate and run Robots
- Operated compactor and bailer to dispose of trash, shrink wrap and cardboard.
- Maintained facility equipment and materials in neat, clean and orderly fashion.
- Loaded and unloaded products on delivery trucks and secured packages to prevent damages.
- Drove trucks and forklifts to transport products to designated facility areas.

WAREHOUSE ASSISTANT, US

Walgreens, February 2020–June 2020

- Re-stocking shelves
- Offload Trailers
- Keeping the store Neat
- Inventors checks
- Loading Trucks
- Understood and utilized company-specific computer systems and software to direct and control workflow.
- Contributed to safe environment through continuous focus on housekeeping and safety.
- Counted, sorted, or weighed products to verify receipt of items.

FOOD SERVICE WORKER, St. Thomas, VI

Bertha C. Boschulte Middle School, June 2019–September 2019

- Aided in the distribution of meals
- Assisted in the pick up and drop off of meals
- Deep cleaned and re-arranged kitchen to make more open and workable.
- Collected and stacked dirty dishes on cart to return dirty to kitchen for washing.

DATA ENTRY CLERK, St. Thomas, VI

Virgin Islands Bureau Of Internal Revenue, IRB, February 2019–May 2019

- Updated data into computer system
- Transfer data from paper documents to computer files
- Filing taxes
- Created spreadsheets with large numbers of figures without mistakes.
- Prepared source data for computer entry by compiling and sorting information and establishing entry priorities.
- Transcribed phone messages and managed email communications for staff employees.
- Maintained database by entering new and updated customer and account information.

EDUCATION

HIGH SCHOOL DIPLOMA

Ivanna Eudora Kean High School, January 2019

SKILLS

Maintaining Clean Work Areas

Active Listening

Production Targets

Machine Setups

Critical Thinking

Safety Guidelines