

## RESUME

### Personal Data

Name : Derrick Dahn  
Address. : 3602 E Douglas AVE APT 308  
Marital Status. : Married  
Contact # :6122455283  
Email. : [ddahn2012@gmail.com](mailto:ddahn2012@gmail.com)  
Religion. : Christian

### Educational Background

2007: Diploma Seventh Day Adventist High School  
Horton Avenue Monrovia, Liberia

2010 June----August. : Certificate Y.M.C.A Computer training Institute.  
Crown Hill Monrovia, Liberia

### JOB EXPERIENCE

November 1 2016---September 2017  
Sales Agent Representative  
Cellcom GSM Company  
Monrovia, Liberia

Distribute supplies to various sub branches, take stock on a weekly basis, prepare report and submit to marketing officer.

February 2015---September 30, 2016  
Gift in Kind (GIK) Officer  
Child fund Liberia

Responsible to Plan and organize GIK distribution in child fund operating counties.

Coordinate GIK delivery.

Monitor the the quality, quantity and the efficiency of the movement and storage of goods.  
Liaising with beneficiaries and field staff on receipt of intended items.

Monitoring staff doing distribution at field level..

Prepare and deliver report after distribution. .

July 2013-----April 2014  
Gift in kind Assistant (GIK)  
Child fund Liberia

Assist GIK officer in planing and coordinating GIK activities.

November 2012----June 2013  
Data entry clerk Child fund Liberia

Enter all returns from field, prepare check, paid withholding tax and social security for staff on a monthly basic..

## REFERENCES

Watta Sackie

Technical lab assistant

Ohio health

6148155809

Fannie K. Dainsee

Marketting Officer

Cellcom GSM Company

Monrovia,Liberia

231886971590

Debra C. Mayson

Program Manager

Childfund Liberia

231886239701

