

Derrick Artis

Warehouse Manager

Wilson, NC 27896

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Professional Summary

Seeking to become an asset with a thriving company. Where I can utilize my wealth of knowledge, experience and skills.

Authorized to work in the US for any employer

Work Experience

Warehouse Manager

BOWMAR SPORTS-Wilson, NC

January 2023 to Present

- Supervise, train and evaluate 25-30 warehouse/customer service staff on the fulfillment of internet orders for the US and Canada.
- Ensure that customer service reps took complaint calls and placed orders correctly.
- Conduct multiple shift walks to ensure that staff picked, packed, processed and shipped customer orders correctly.
- Lead daily meetings sharing expectations and the workload for the day, for example 250-1500 online orders daily.
- Administer and oversee cycle counts, spot checks and audits for warehouse inventory locally, statewide and internationally.
- Complete reconciliations such as EOD and EOM invoicing.
- Execute all task utilizing the (NetSuite) WMS.
- Participate in the interviewing and hiring process as well as the disciplining and termination process.

Production Manager (Facility Relocating)

Braven Environmental, LLC-Zebulon, NC

January 2020 to February 2023

- Supervise, train, and evaluate 45-60 production personnel on equipment operation, SOP instructions, and safety regulations.
- Create and adjust the production work schedule for the 24 -hour operating plastic waste recycling and processing facility.
- Train leads and machine operators on operation of an extrusion reactor using a process called pyrolysis to convert recycled waste plastic into commercial fuels and new plastic products.
- Ensure that production staff complied with all OSHA and company guidelines, as well as always utilize PPE and safety measures.
- Assist shipping, receiving and inventory departments with materials management.
- Participate in the process of creating and writing SOP'S, GMP, and S5 documentation.
- Assist with interviewing, hiring and evaluating production staff.
- Conduct meetings and training sessions with production personnel.

- Hold daily production meetings with the production teams to inform them of the shift and daily expectations and goals, using charts and graphs.

Shift Supervisor/ Lead Operator (Facility Closed)

Criticality LLC-Wilson, NC

May 2019 to January 2020

- Supervisor the evening shift personnel and shift operations.
- Receive inbound material as well package and ship outbound items.
- Operate and train staff on raw material grinding equipment as well as basket loading and unloading equipment.
- Operate and monitor 300 liter and 12 liter oil extraction machinery.
- Operate rotary evaporator machine to decarboxylate oil.
- Conduct all task in compliance with SOP's GMP, FDA OSHA regulations.
- Collect samples of raw and processed material for lab testing.

Inventory/Distribution Technician (Contract Position)

Perdue Pharmaceutical-Wilson, NC

January 2019 to May 2019

- Pick, pack, sort , palletize and ship processed orders.
- Receive all material and packages in order to distribute to correct departments.
- Conduct cycle counts and audits reconciling discrepancies immediately.
- Complete task using SAP system, handheld scanners, forklifts, pallet jacks and shrink wrap machine.
- Maintain 100% accuracy of inventory, using GMP, SOP, DEA and FDA regulations and procedures.

Inventory Specialist (Contract Position)

Wilson Medical Center-Wilson, NC

September 2018 to January 2019

- Maintain adequate inventory levels for the hospital cafeteria in accordance with menus and patients special needs..
- Place orders as well as receive and stock all inventory.
- Conduct cycle counts and audits on inventory also document waste and damage.
- Process all invoicing and maintain relationship with vendors and suppliers.

Overhaul Technician (Contract Position)

Honeywell Aerospace Rocky Mount-Rocky Mount, NC

December 2017 to August 2018

- Disassemble EHSV fuel modules.
- Clean and inspect the entire unit and parts.
- Reassemble core items and order replacement parts.
- Complete all steps using SAP modules, work order instructions, utilizing the correct tools and equipment.
- Handle hazard chemicals such as liquid nitrogen, acetone and isopropyl alcohol.

Insulation Machine Operator(Facility Closed)

Nexans Aerospace-Elm City, NC

June 2015 to December 2017

- Operate standard and integrated conductor insulation machines.
- Complete work orders by using correct work instruction and material.

- Complete the process of wrapping single and multiple conductors with layers of material using heat to seal and applying print or markings.

Shift Supervisor/Control Room Operator

Southeastern Grain Company/Smithfields-Wilson, NC

February 2013 to June 2015

- Supervise shift assigned to, answer directly to plant manager.
- Train and monitor staff on all procedures and equipment.
- Operate ingredient blending system.
- Verify logistics of incoming and outgoing shipments.
- Keep physical inventory of all ingredients and feed blend.
- Collect samples of raw material as well as finished feed for lab testing.

Inventory Control / Shift Supervisor(Positions became Seasonal)

Alliance One International, Inc.-Farmville, NC

October 2011 to February 2013

- Supervise the evening shift personnel and operations.
- Maintain track of tobacco inventory for the main facility and outside units utilizing the (TOPS) inventory management system.
- Operate forklifts, handheld scanners and yard-dogs as needed.
- Provide the blending department with accurate locations and inventory of tobacco grades needed for production.
- Collect samples of raw material blends for testing.

Assistant Manager

Sheetz-Wilson, NC

January 2008 to October 2011

- Supervise assigned shifts and act as store manager in their absence.
- Assist in interviewing, hiring, training and evaluation of staff.
- Conduct staff and managerial meetings.
- Complete shift and daily reconciliation.
- Place orders as well as receive and stock inventory.
- Adhere to company and Health Department standards due to food being served in the facilities.

Private Security Officer

Morris Dees Southern Poverty Law Center-Montgomery, AL

September 2005 to December 2007

- Executive protection for public events.
- Private protection for executive staff.
- Investigations, patrols and surveillance.
- Risk management and evaluation.
- Facility, equipment and personnel protection.
- Armed and unarmed service.

Military Police Officer

U. S. Air Force-United States and Overseas.

August 1999 to September 2005

- Conduct standard police duties.

- Investigations, patrols and surveillance.
- Risk management and evaluation.
- Facility, equipment and personnel protection.
- Armed and unarmed service.

Education

High school in ROTC

Southern Nash Highschool - Bailey, NC

August 1996 to May 1999

Skills

- SAP, TOPS, MS EXCEL, HAND HELD SCANNER, MACHINE OPERATOR, FORKLIFT OPERATOR, SHIPPING AND RECEIVING, INVENTORY MANAGEMENT, STOCK CLERK, LEADERSHIP, MANAGERIAL, RETAIL, MANUFACTURING, HOTEL FRONT DESK (10+ years)
- Inventory Control
- Inventory Management
- Warehouse Inventory
- Shipping Receiving
- Inventory Clerk
- GMP
- ERP
- Picker Packer
- Forklift
- Shipping
- Warehouse Associate
- Order Puller
- Excel
- Computer Literacy
- Customer Service
- Microsoft Outlook
- SAP Warehouse Management
- SAP
- SAP ERP
- Microsoft Office
- Military Experience
- Security
- English
- Packaging
- CGMP
- Retail Sales

- Sales Experience
- Warehouse Experience
- Manufacturing Experience
- Data Entry
- Data Collection
- Food Safety Experience
- Microsoft Excel
- Manufacturing
- Purchasing
- Restaurant Management
- Assistant Manager Experience
- Supply Chain
- FDA Regulations
- Law Enforcement
- Supply Chain
- FDA Regulations
- Process Improvement
- Stamping Press
- Logistics
- Time Management
- Laboratory Experience
- Microsoft Word
- Quality Control
- Sensors
- Supervising experience
- Cleaning
- Management
- Leadership
- Conflict management
- Custodial experience
- Pricing
- Microsoft Access
- Order entry
- Sales
- 5S
- Lean Manufacturing
- Production Management
- Materials Management
- Assembly
- Interviewing

- Recruiting
- Lean
- Six Sigma
- Shipping & receiving
- Quality assurance
- Food industry
- Warehouse management system
- Warehouse distribution
- Research & Development
- Floor care
- Management
- Materials handling
- Phone etiquette
- Management
- Merchandising
- Cash handling
- Restaurant experience
- Retail management
- Administrative experience
- Office manager experience
- Food service
- Mechanical knowledge
- Plastics extrusion
- Calipers
- Micrometer
- Precision measuring instruments
- Food production
- Food processing
- Food and beverage
- ISO 9001
- Warehouse supervisor experience
- Tableau
- Front desk
- Human resources
- Hotel experience
- Payroll
- Computer skills
- Food preparation
- Communication skills
- Night audit

- Guest services
- Car wash
- Food and Beverage (4 years)
- Root cause analysis
- Sanitation
- Organizational skills
- Oracle
- Mentoring
- Stocking
- Basic math
- Customer service
- Schematics
- E-commerce
- Root cause analysis
- NetSuite
- Leadership
- Continuous improvement
- Planograms
- SAP
- ERP systems
- 5S
- Forklift
- Freight
- Warehouse management system
- Warehouse management
- Manufacturing
- Warehouse experience
- Computer literacy
- Supervising experience
- Computer skills
- Communication skills
- Management
- Filing
- Microsoft Office
- Administrative experience
- Basic math
- Sales
- Marketing
- Search engines
- Heavy lifting

- Microsoft Excel
- Financial management
- SAP ERP
- Lean
- Cash handling
- Tableau
- Cash management
- Operations management
- Team management
- Microsoft Word
- Retail management
- Budgeting
- Microsoft Powerpoint
- Front desk
- Order fulfillment
- Clerical experience
- Hotel experience
- Analysis skills
- Cash register
- Windows
- Google Docs
- Conflict management
- Retail sales
- Upselling
- Order entry
- Food handling
- Security
- Shift management
- Merchandising
- Restaurant experience
- Office management
- Purchasing
- Materials management
- Hospitality
- Time management
- Writing skills
- SAP Warehouse Management
- Documentation review
- CGMP
- Packaging

- Cleanroom
- FDA regulations
- Law enforcement
- Pricing
- Data management
- Oracle
- Food safety
- Food service
- Organizational skills
- Process improvement
- Materials handling
- Math
- Lean manufacturing
- Assembly
- Mechanical knowledge
- Industrial equipment
- Interviewing
- Retail math
- Negotiation
- Recruiting
- Financial analysis
- Typing
- Logistics
- Quality inspection
- Cleaning
- English
- Word processing
- Military
- Floor care
- Micrometer
- Calipers
- Heavy equipment operation
- Distribution center
- Guest services
- Cataloging
- Microsoft Outlook
- Store management
- POS
- Inventory control
- Inventory management

- Hand tools
- Six Sigma
- Precision measuring instruments
- Blueprint reading
- Calibration
- Calendar management
- Data entry
- Phone etiquette
- QuickBooks
- Cherry picker
- Relationship management
- Product management
- Shipping & receiving
- Stocking
- Load & unload
- Assistant manager experience
- Employment & labor law
- Restaurant management
- Demand planning
- Inside sales
- Microsoft Excel
- Microsoft Office
- Customer service
- Communication skills
- Microsoft Office
- Supervising experience
- Customer service
- Cash register
- Communication skills
- Warehouse experience
- Leadership
- Customer service
- Hotel experience
- Front desk
- Purchasing
- Negotiation
- Procurement
- Security

Military Service

Branch: United States Air Force

Service Country: United States

Rank: E-5

September 1999 to September 2005

Military Police Officer

Certifications and Licenses

Forklift Certification

ServSafe

CPR Certification

Hazmat Endorsement

Act 120

Act 235

Food Handler Certification

Six Sigma Certification

Pallet Jack Certification

Guard Card

Additional Information

Serve Safe