

# PAYROLL CHANGE REPORT

Today's Date: <u>5/1/2020</u>	Effective Date: <u>5/10/2020</u>
Hire Date: <u>2/5/2020</u>	Hours Worked: <u>3 Months</u>
Employee's Name: <u>Derek Crossland- 1st Shift</u>	
Department: <u>Patty Operator</u>	

CHANGE (S)		FROM	TO
X	Rate	\$12.60	\$13.10
	Shift Differential		
	Total	\$12.60	\$13.10

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
One Unexcused Absence

Authorized by: <u><i>Nelly D. [Signature]</i></u> (Department Manager)	Date: <u>4-30-20</u>
Guideline verified: <u><i>Lauri Larson</i></u> (Human Resources)	Date: <u>5-1-2020</u>
<u><i>[Signature]</i></u> (GM Authorization)	Date: <u>4/30/20</u>

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