

# Dennis Jones

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#readytowork

## Work Experience

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### **Driver 2**

Audi Flatirons - Broomfield, CO

October 2019 to March 2020

Job Description: Drive employees, customers, clients, new cars, customers cars, and rentals to and from dealer.

Maintain and inspect all vehicles. Deliver loaner cars to customers and clients. Drive Customers to and from dealer to offices and homes.

Previous Job; D&D Delivery Services

11333 E 49th Avenue

### **Warehouse Manager/ Driver III / Merchandiser /Route Sales**

Box Trucks - Denver, CO

September 2003 to October 2019

Job Description; Supervise and train all employees in all areas of warehouse operations. Develop and train all employees for customer routes, customer policies, and customer needs. Create customer sales reports, customer inventory logs, daily sales log. Input delivery tickets, driving logs, sales, customer needs and comments.. Maintain and approve delivery schedules for customers. Schedule all drivers, deliveries and routes. Manage and supervise all operations. Coordinate all customers requirements and business capabilities Deliver, receive, inventory, log, and ship all products, Service, stock, clean, and inventory customer products and in store displays. Contact current and future customers for future sales and customer updates. Report and determine customer needs and maintain inventory for customers. Assist in warehouse and route duties including, forklift operations, shipping and receiving, order pulling and setup, load and unload vehicles, route sales and route delivery.

Equipment Used; 20', 24', 26'. Box Trucks, Delivery Van, computer, delivery tickets, billing services, online marketing, warehouse shipping, delivery and billing software, Bar code reader, personal computer, GPS tracking system. Forklift, pallet jack, auto jack,

### **Assistant Store Manager / Warehouse Manager/ Driver**

Cub Foods - Arvada, CO

February 1992 to August 2003

8055 Sheridan Blvd

Arvada, CO 80003

Dates of Employment: 2/1992 - 8/ 2003 - Company went out of business

Job Title: Assistant Store Manager / Warehouse Manager/ Driver

Job Description: Manage, train, supervise all employees in all areas of warehouse and store operations. Assist in all warehouse and store operations. Implement and manage all store policies, safety policies, HR policies, and company policies. Lead and dictate all processes, operations, and employee/department interactions. Align all department leads and employees to ensure efficient and safe operations. Manage and implement customer sales, customer policies, customer relations, and customer marketing. Create and implement growth and development plans for company and in store operations.

Started career as driver. Delivered and received customer products. Input daily logs. Responsible for customer sales and customer retentions. Developed customer relations and exceeded monthly sales quotas. Maintained and serviced company trucks and vans. Loaded and unloaded trucks. Assisted in forklift and material handling roles. Drove 24' & 26' box trucks and vans.

## Education

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### **Bachelors of Business Administration in Areas of Studies**

Metropolitan State College - Denver, CO

September 2001 to June 2005

### **High School Diploma**

West High School - Denver, CO

September 1970 to June 1973

## Skills

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- Warehouse Management
- Pallet Jack
- Box Truck
- Load & Unload
- Warehouse Experience
- Delivery Driver Experience
- Materials Handling
- RF Scanner

## Assessments

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### **Delivery Driver — Highly Proficient**

May 2020

Interpreting instructions, reading maps, and solving problems.

Full results: [https://share.indeedassessments.com/share\\_to\\_profile/37a85225a22ba40268be15bf8f5e6395eed53dc074545cb7](https://share.indeedassessments.com/share_to_profile/37a85225a22ba40268be15bf8f5e6395eed53dc074545cb7)

### **Forklift Safety — Highly Proficient**

April 2020

Best practices and safety hazards in forklift operation.

Full results: <https://share.indeedassessments.com/attempts/4461f4c2fc17c8ef82ab0ac0d1e61453eed53dc074545cb7>

## **Warehouse Associate — Expert**

April 2020

Assesses the tendencies that are important for success in warehouse roles.

Full results: <https://share.indeedassessments.com/attempts/56040569bb3276e933d587a99d4633afeed53dc074545cb7>

## **Sales Skills: Influence & Negotiation — Completed**

August 2019

Using influence and negotiation techniques to engage with and persuade customers.

Full results: [https://share.indeedassessments.com/share\\_to\\_profile/e6ec9eb00ec6142057955e5110c18721eed53dc074545cb7](https://share.indeedassessments.com/share_to_profile/e6ec9eb00ec6142057955e5110c18721eed53dc074545cb7)

## **Youth Program Counselor — Highly Proficient**

May 2020

Leading, communicating with, and supporting youths.

Full results: [https://share.indeedassessments.com/share\\_to\\_profile/2dcd4de91d2546bdce56317fbd97c65beed53dc074545cb7](https://share.indeedassessments.com/share_to_profile/2dcd4de91d2546bdce56317fbd97c65beed53dc074545cb7)

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