

Demetria Santistevan

206 South Pierce Street, APT 7 720-496-9871
Lakewood, CO 80226 michael.santistevan43@gmail.com

Work Experience

Multi Packaging Solutions

Quality Auditor

Centennial, CO
9/10/2013 - present

- Inspect, test, or measure materials, products, installations, or work for conformance to specifications.
- Record inspection or test data, such as weights, temperatures, grades, or moisture content, and quantities inspected or graded.
- Notify supervisors or other personnel of production problems.
- Discard or reject products, materials, or equipment not meeting specifications.
- Grade, classify, or sort products according to sizes, weights, colors, or other specifications.
- Write test or inspection reports describing results, recommendations, or needed repairs.
- Recommend necessary corrective actions, based on inspection results.
- Position products, components, or parts for testing.
- Adjust, clean, or repair products or processing equipment to correct defects found during inspections.

Meadow Gold Dairy

Machine Operator

Englewood, CO
4/2008 - 3/2013

- Inspect materials and products for defects, and to ensure conformance to specifications.
- Remove materials and products from machines and equipment, and place them in boxes, trucks or conveyors, using hand tools and moving devices.
- Record production and operational data, such as amount of materials processed.
- Push dual control buttons and move controls in order to start, stop, or adjust machinery and equipment.
- Identify and mark materials, products, and samples, following instructions.
- Load materials and products into machines and equipment, or onto conveyors, using a forklift.
- Clean and maintain machinery, equipment, and work areas to ensure proper functioning and safe working conditions.
- Weigh or measure materials or products to ensure conformance to specifications.
- Add chemicals, solutions, or ingredients to machines or equipment as required by the manufacturing process.
- Transfer materials and products to and from machinery and equipment, using

industrial trucks or hand trucks.

- Fasten, package, or stack materials and products, using hand tools and fastening equipment.
- Open and close gates of belt and pneumatic conveyors on machines that are fed directly from preceding machines.
- Shovel or scoop materials into containers, machines, or equipment for processing, storage, or transport.

Production / Assembly Line

4/2004 - 3/2008

- Attach identifying tags to containers or mark them with identifying information.
- Read work orders or receive oral instructions to determine work assignments or material or equipment needs.
- Pack containers and re-pack damaged containers.
- Stack cargo in locations such as transit sheds or in holds of ships as directed, using pallets or cargo boards.

Broomfield Middle School (Through Rolling Staffing)

Broomfield, CO

Janitorial Worker

4/2013 - 8/2013

- Monitor building security and safety by performing such tasks as locking doors after operating hours and checking electrical appliance use to ensure that hazards are not created.
 - Service, clean, or supply restrooms.
 - Gather and empty trash.
 - Clean building floors by sweeping, mopping, scrubbing, or vacuuming.
 - Mix water and detergents or acids in containers to prepare cleaning solutions, according to specifications.
 - Strip, seal, finish, and polish floors.
 - Notify managers concerning the need for major repairs or additions to building operating systems.
 - Clean windows, glass partitions, or mirrors, using soapy water or other cleaners, sponges, or squeegees.
 - Set up, arrange, or remove decorations, tables, chairs, ladders, or scaffolding to prepare facilities for events, such as banquets or meetings.
 - Clean and polish furniture and fixtures.
 - Dust furniture and walls.
 - Move heavy furniture, equipment, or supplies, either manually or by using hand trucks.
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References

Susan Baatar

Quality Supervisor
susan.baatar@westrock-mps.com
720-229-8773

Multi Packaging Solutions

Dawn Sherepita

Production Supervisor
Dawn.sherepita@westrock-mps.com
440-574-9607

Multi Packaging Solutions

Monica Gadlin

Quality Lab Technician
Monica.gadlin@westrock-mps.com

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