

# Dejane Burgin

Kalamazoo, MI 49006

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Authorized to work in the US for any employer

## Work Experience

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### **Picker/Packer**

Fabri-Kal - Kalamazoo, MI

October 2021 to Present

I sort cups ect and pack boxes

### **Warehouse worker**

Nexus Employment Solutions Plus, Inc - Illinois City, IL

February 2017 to Present

I loaded and unload trucks and palettes and also unpacking boxes

### **wearhouse worker**

Nexus Employment Solutions Plus, Inc - Crestwood, IL

April 2019 to May 2019

I took orders and severed the food cleaned and stocked table's

### **Housekeeper**

Motel 6 / Studio 6 - Las Vegas, NV

May 2017 to May 2019

I cleaned polished moped Dusting etc. cleaned rooms and did front desk

### **Team Member**

Walmart - Las Vegas, NV

January 2017 to April 2019

I stocked and did cashier as well as keeping the store cleaned

### **Private Housekeeper**

Private party/home owner. - Las Vegas Valley, NV

March 2017 to September 2018

I cleaned an house for April Mobley rooms bathrooms living rooms patios etc.

### **Cashier**

Wendy's Crew Member - Las Vegas, NV

January 2016 to September 2018

I took orders prepared the food and clean as well

### **Call Center Representative**

Wendy's Crew Member - Las Vegas, NV  
January 2016 to March 2018

I called and did surveys nation wide

### **Receptionist**

Wendy's Crew Member - Las Vegas, NV  
February 2017 to January 2018

I answered calls helped when needed directed calls to where they were asked to get transferred to. And interacted with guest on a daily basis.

### **Sever/Hostess**

Wendy's Crew Member - Las Vegas, NV  
February 2016 to July 2017

Some days i was a host I sat people where they felt was cozy enough for them. And other days I was a sever I approached the table and introduced my self and started my gust off with drink take orders and severed there food to them and just checked on them frequently.

## Education

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### **High school diploma**

Desert rose high school - Las Vegas, NV  
September 2017 to October 2017

## Skills

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- Call Center
- Cleaning
- Communications
- Hospitality
- Housekeeping
- Time Management
- Cash Register
- retail sales
- Filing
- Word
- Microsoft Office
- Organizational Skills
- POS
- Powerpoint
- Sales
- Server
- training

- fast learner
- Host/Hostess
- Warehouse Experience
- Customer Service
- Packaging
- Load & Unload

## Assessments

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### **Front Desk Agent (Hotel) – Highly Proficient**

June 2020

Selecting hotel rooms based on verbal requests and identifying errors in hotel data

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.