

Deanna L. Johnston
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SECURITY CLEARANCE

Current DoD Top Secret Security Clearance with SCI

EDUCATION

2018 – Completion of APICS Course, Certified Supply Chain Professional (CSCP)
2013 – Project Management and Leadership Certificate, University of California
2011 – MA, Procurement and Acquisitions Management, Webster University
2002 – BA, Behavioral Science, Metropolitan State University
1996 – AAS, Training Management, Community College of the Air Force

SUMMARY OF ACCOMPLISHMENTS

- Competent, reliable, and committed professional, with a proven record of success in assuming increased levels of responsibilities.
- Outstanding organizational skills with a talent for “seeing the big picture.”
- Enjoy the challenge of new projects and handling several priorities at once.
- Worked extensively with SAP to track requirements. Proficient with all MS Office applications. Strong knowledge of Excel with the use of pivot tables and formulas.

PROFESSIONAL EXPERIENCE

- Work in MRP Production Planning and Scheduling. Responsibilities include ensuring the materials are scheduled to be delivered in accordance with the Master Production Schedule, and if not, then reconcile schedule requirements. Work with CAM's to ensure all costs are on the correct accounts. Assist with proposal submission, which includes BOE and ROM preparation and planning.
- Review all delivery dates on equipment to ensure the delivery dates supports the program needs. Advises management of the status of work in progress, material availability, and potential production problems to ensure that personnel, equipment, materials and services are provided as needed. Schedules equipment and confirms material supply and demands, prepares production orders or purchase requests for the production or purchase of components or parts based on a master production schedule, and inventory requirements. Responsible for headcount planning with the CAM (Cost Account Manager).
- Ensure all Purchase Orders (POs) are invoiced prior to the POP end date. Ensure all POs are placed within required timeframes and if not, coordinate discrepancies with SCM and resolve issues. Accountable for over \$7M in material procurement activities within the Sustainment Organization. Interface with engineering, quality, warehouse personnel, to ensure problem identification of issues are addressed and resolved. Am responsible for resolving material availability and supply chain issues. Monitors the status of equipment and contacts the vendor if equipment is not able to be procured on-time. Interface with the buyer, vendor, shipping, receiving, property management departments on the status of all requisitions and POs. Maintain spares inventory, and reclaim equipment from other projects for use in the hardware depot.
- Interact with the vendors when equipment is received that is non-conforming. Ensure all non-conformances are identified and resolved quickly. Contacted the vendor, SCM, and quality to ensure all personnel involved were aware of the non-conformance and are aware of the fix for the non-conformance. Work with QA/vendor to obtain OEM traceability paperwork.
- Conducted several QA process audits yearly and completed the interviews and upload the audit report to HQMS. Participated in the success of the BSI AS9100 Audit in 2013.
- Lead a team to investigate the feasibility of a Maintenance and Support Center (M&SC) within Northrop Grumman. Created a white paper and presented our findings to management.

WORK HISTORY

2006 – Present	Production Planning and Scheduler, Northrop Grumman, Boulder, CO
2003 – 2006	Administrative Assistant, Northrop Grumman, Boulder, CO
2002 – 2003	Insurance Coordinator, HealthSouth, Wheatridge, CO
2001 – 2002	Payroll Specialist, Synova, Westminster, CO

1998 – 2001

Project Manager, MCI, Greenwood Village, CO