

Tammielin Dean

2020 Oak Place

Thornton, CO 80229

303-288-7786

OBJECTIVE:

Seeking a full time position in which I can utilize my skills while building other skills.

PROFESSIONAL SKILLS:

Time Management

Multi-tasking

Microsoft Office

Excel

Computer literate

Positive Communications skills

Strong lead and great team player

Supervisory Skills

WORK HISTORY:

Beef Production 11/07-11/09

JBS Swift

Greeley, CO

Maintain the production line

USDA regulations

Customer Service Representative 6/07-11/07

7-11

Northglenn, CO

- Maintenance of store-cleaning and stocking

- Responsible for money handling services

- Operated computer equipment

Custodian 3/06-4/07

City of Brighton

Brighton, CO

- Main and detail cleaning of City buildings

- Buffing and shampooing carpets

- Snow removal

RTD Bus Driver 3/06-11/06

Laidlaw

Commerce City, CO

- Maintain vehicle safety inspections

- Trouble shooting customer issues

- Maintain routes in a timely manner

- Quick decision making skills while working under stressful situations

Lead Custodian 9/96-1/06

Mapleton Public Schools

Denver, CO

- Supervised a team of custodians

- Responsible for schedules and evaluations

- Hiring and disciplinary actions of employees

- Ordering supplies and equipment from vendors

EDUCATION:

Medical Assistant Diploma

Pima Medical Institute

Thornton, CO

HS Diploma

Skyview High School

Thornton, CO