

8/12



## Transfer Request

Employee Name: Dawit Teklu

Date: 7/10/18

Current Shift/Dept.: 2<sup>nd</sup> MO

Shift Requesting: 1<sup>st</sup> MO

Reason: Family Issues

Date of Requested Transfer: 8/12/18

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Office Use Only

Attendance: Great

Work Performance: PR on 12/18/17 score 5.0

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. K. ...*

Work Restrictions: n/a

Current Wage: \$16.53 New Wage:

Hire Date: 12/20/12