

37 Atkinson St Lawrence MA 01843
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David Moya

To obtain a position with a company that will promote within.

EMPLOYMENT

2/2015-Present

HARVARD MAINTENANCE INC.
Custodian Personnel **Waltham,**
MA

Responsible for scrubbing floors with a T5 walk-behind Mid-Size Scrubber at Collins UTC Aerospace. Responsible for cleaning carpets with a Trusted Clean Heated Box Extractor. Responsible for trash remover from designated areas at Collins UTC Aerospace. Responsible for Vacuuming designated carpet area at Collins UTC Aerospace.

01/2019-06/2019

INFINITY TAPES
Machine Operator

Start machines, and turn valves or move controls to feed, admit, apply or transfer materials and adhesives. Load materials into production equipment. Perform test production runs to ensure that completed products meet standards and specifications. Examine and measure completed materials to ensure that they meet specifications using tape measures, gauges, or calipers. Stack finished items for further processing or shipment. Remove jammed materials from machines and readjust components as necessary to resume normal operations. Complete documentation and enter data into a inventory management system to record completed assignments.

10/2016-5/2018

World Pac
Warehouse Specialist

Methuen, MA

Verifying materials against receiving, shipping, storage and inventory documents, noting and reporting discrepancies and damage

Routing materials to prescribed storage, freight forward and/or shipping locations

Storing, stacking, or palletizing materials in accordance with prescribed storage methods

Managing and taking inventory of received, shipped and/or stored materials daily

Examine stored materials and report deterioration and damage

Removing material from storage/receipt areas and preparing it for shipment

Process and/or affix, receipt, shipment, storage, pick/pack and other paperwork and reports as required

Provide causative research for misidentified, damaged, non-located material as required

Operates hand or power jacks in performing warehousing duties

2/2015-Present

SAMS HIGHLANDER CONSTRUCTION

General Construction Associate

Lawrence, MA

Responsible for assisting tradesmen on construction sites such as carpenters, bricklayers, demolition experts, dry walls, cement finishers, and roofers.

Unloads and loads materials, erects concrete forms and ramps, mix and pour materials such as concrete, and assists in drilling and blasting.

Provide landscaping putting up fences and racking.

1/2009-2/2014

South Broadway Market

Entrepreneur/Small Business Owner

Lawrence, MA

Research, planning and writing business plan. Maintain business bank accounts, payments processing, accounts payable and accounts receivable and taxes. Design and implement marketing and sales strategies and implementations. Continuously evaluating materials received for best possible price in order to maximize profitability. Shop around to find the best vendors at the most reasonable prices for the company's particular size orders. Communicate with alternate vendors, negotiate better pricing for bulk order or investigate the possibility of procuring cheaper materials from alternative sources as part of their daily activities.

EDUCATION

9/01-5/05: Lawrence High School Lawrence, MA

High School diploma

08/05-06/08: University of Massachusetts of Lowell studied Computer Engineering

Perfect attendance, Honor roll, Student of the month

LANGUAGES

Special Certification: The value of peer relationship, Problem solving, Windows Excel

Fluent in English and Spanish

References

Jeremy Michael Poulos, Allied Universal – (978)-995-4010

Shirley Mejia, Thermo Fisher - (508) 982-7277

Manny Cordoso, Harvard Maintenance Inc. – (614)-935-4819