

DAVID MADRID

PURCHASING SPECIALIST/INVENTORY AND PRODUCTION

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PROFESSIONAL SUMMARY

Highly skilled in inventory control with extensive experience in optimizing supply chain operations, reducing inventory costs, and improving accuracy. Demonstrates exceptional organizational abilities, with strong focus on maintaining order and achieving results with minimal errors. Dedicated to implementing effective inventory management systems, ensuring timely stock replenishment, and maintaining accurate inventory records. Conscientious approach to work, backed by solid work ethic, ensures smooth execution of inventory processes and successful management of stock levels. Experienced in overseeing production schedules, coordinating with cross-functional teams, and optimizing workflow processes to ensure timely and cost-effective delivery of products. Skilled at implementing inventory control systems, reducing production bottlenecks, and maintaining high standards of quality and safety. Conscientious approach to managing resources and leading teams ensures projects are completed quickly and with minimal errors.

SKILLS

- ☐ Proficient in Microsoft Office

☐ Purchasing strategies

☐ Cycle counting

☐ Inventory Tracking Software

☐ Customer Service

☐ Order tracking

☐ Strategic Sourcing

☐ Procurement Software Proficiency

☐ Forecasting Future sales and purchasing needs

☐ Demand planning for customer needs quarterly and yearly
- ☐ ERP systems proficiency

☐ Demand forecasting

☐ Price Negotiation

☐ Inventory reporting

☐ Inventory Reconciliation

☐ Materials Requirement Planning

☐ Supplier negotiation

☐ SAP and Netsuite proficiency

☐ Data interpretation

☐ Forecasting proficiency

☐ Extensive Procore experience

EXPERIENCE

- Demand planner, Forecaster, Inventory manager: Tool tuff direct

Denver, CO

April 2025 - Present

☐ Implemented new processes to manage inventory accuracy.

☐ Supervised warehouse team and introduced daily cycle counts.

☐ Managed \$6M inventory.

☐ Forecasted future purchase needs for customer demands. Quarterly, seasonally,

☐ Managed new product line with customer demands and lead time.

☐ Lead customer service team in fulfillment of new products and installation schedule.

☐

☐ Inspected finished products for conformance with applicable standards before approving

annually. Assured purchase orders were placed with lead time and negotiated growth demand needs met.

- Oversaw daily production, shipping, and inventory needs.
- Utilized Netsuite software to track each customers sales orders and product requirements.
- Netsuite specialist.
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release from site.

- Met with customers to get their future purchasing forecast and lead the purchasing team on purchasing schedule to ensure customer demands are met.
- Created multiple reports for production team, shipping team, customer service, purchasing departments to utilize for every aspect of their role.

■ **Foreman** Pro Visions
Denver, CO

April 2022 - Present

- Reviewed plans, drawings, blueprints and specifications prior to commencement of worksite operations.
- Ordered materials and supplies to keep the project on schedule.
- Supervised and coordinated the daily activities of construction personnel to ensure work was completed on schedule and within budget.
- Managed and oversaw multiple crews to maintain efficient scheduling, time, and cost.
- Inspected finished products for conformance with applicable standards before approving release from site.
- Attended meetings with clients, contractors and other stakeholders involved in building projects.

■ **Buyer Specialist** Liquid, Inc
Broomfield, CO

October 2017 - December 2022

- Developed strong relationships with vendors to ensure timely delivery of products and services.
- Negotiated prices, discounts, payment terms, warranties, lead times. with suppliers.
- Coordinated all incoming sales orders with executives.
- Scheduled all outgoing shipments in conjunction with executive order.
- Maintained accurate records of all incoming shipments including quantity received, date received.
- Assisted in developing specifications for materials or services required by the organization.
- Provided training sessions for junior buyers regarding industry best practices related to procurement processes.
- Managed shipping department and allocated goods for shipping.
- Worked alongside warranty team and scheduled all RMA's and shipment of replacements
- Trained staff on proper inventory management techniques and procedures.

- ☐ Took inventory or examined merchandise to identify items needing replenishment or reordering.
- ☐ Developed and maintained reliable inventory reports for management review.
- ☐ Scheduled and coordinated the delivery of materials to production lines.
- ☐ Collaborated with cross-functional teams across multiple departments to achieve goals.
- ☐ Analyzed inventory to identify excess, slow-moving and obsolete inventory.
- ☐ Conducted regular audits of physical inventories to verify accuracy against book records.
- ☐ Successfully managed projects with tight deadlines and limited resources.
- ☐ Led meetings to detail project milestones, brainstorm ideas and determine appropriate techniques to manage tasks.

■ **Purchasing Inventory Manager** Midland Scientific
Denver, CO

March 2015 - October 2017

- ☐ Conducted regular audits of the warehouse facilities to ensure proper storage conditions are maintained.
- ☐ Ensured compliance with relevant laws related to purchasing activities such as health and safety regulations or environmental protection standards.
- ☐ Drafted professional emails in response to customer requests within agreed timeframes.
- ☐ Resolved any issues that arose from incorrect ordering or delivery delays quickly and efficiently.
- ☐ Built strong relationships with customers through active listening and effective communication.
- ☐ Processed orders promptly using online ordering systems while ensuring accuracy at every step.

■ **Clinical Lab Instructor** Zimmer Biomet
Broomfield, CO

March 2008 - March 2017

- ☐ Adapted instructional methods to meet the needs of diverse learners including those with physical or learning disabilities.
- ☐ Implemented evidence-based practices into classroom instruction by utilizing research data from scientific literature.
- ☐ Conducted product demonstrations, training sessions, and presentations to healthcare professionals.
- ☐ Demonstrated the proper techniques for specimen collection, processing, analysis, identification, reporting, and storage.
- ☐ Taught doctors how to properly utilize laboratory equipment, instruments, and materials for accurate results.
- ☐ Maintained thorough knowledge of all products specifications in order to answer questions from potential buyers effectively.

EDUCATION

■ **GENERAL STUDIES**

REFERENCES

References available upon request