

DAVID J. KACHURA

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303-519-5190

[LinkedIn](#)

Attn: Hiring Manager

Re: Logistics Coordinator

To Whom It May Concern:

I am interested in obtaining a Logistics Coordinator position with your company. I understand that you are currently hiring for these positions. I am attaching my résumé and would appreciate having an opportunity to discuss my qualifications and fit for this position.

I have been in the transportation field for 25+ years and ran my own trucking operation for 7 years. I am extremely familiar with working with high profile, demanding clients—resolving problems and exceeding their expectations—not to mention all the supply chain / transportation logistics administration—expediting, routing, safety, procedures, and regulations involved in getting high risk, high value products from the dock / warehouse to their destination. I also have an in-depth understanding of driver issues, fleet management, fuel costs, and the regulatory and safety requirements involved in transporting everything from food to fuel / hazardous materials throughout North America.

The success I have had is due to my ability to establish long-lasting relationships with clients, management, and vendors through my honest approach to costs, managing expectations, anticipating problems, and avoiding them, and my commitment to seeing the job through to the final receipt, signoff and payment. I am punctual, organized, prepared for contingencies, able to prioritize multiple responsibilities—and appropriately analyze a situation and solve the problem to determine how best to exceed the customer's expectations.

To Directly Address Your Qualifications:

I have a superb work ethic and attitude toward service. My experience lends itself to finding innovative solutions and to being prepared for the unexpected. I see the "big picture" and look for ways to optimize the client relationship.

I thrive in a competitive, evolving, and fast-paced environment, while ensuring the safe and seamless delivery of products. I am knowledgeable of costs and a strong negotiator—able to close and get the contract.

I have trained people to provide on-time, high value, quality service and remain in compliance with the ever-increasing number of rules and regulations.

I am organized, detail-oriented, and a quick study in learning new technologies. I stay current with trends and am familiar with various software systems to manage routing, dispatch, and order / shipping expediting.

Given my experience, I have no doubt that I will quickly grasp the scope of your business and immediately contribute to your success. I am an efficiency expert who works hard to expedite workflow, streamline operations, and who knows what hard work is, and what it takes to be successful.

Thank you for taking the time to read this letter and for your consideration of my résumé. I look forward to further discussing how my qualifications will add value to your company.

Sincerely,

David J. Kachura

David J. Kachura

Attachment: Résumé

<https://www.linkedin.com/in/davidkachura/>

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303-519-5190

Brighton, Colorado

**CUSTOMER FOCUSED TRANSPORTATION / TRUCKING OPERATIONS & LOGISTICS
MANAGEMENT**

**Specialist in Long Distance & Local Freight / Shipping Charges, Expediting, Routing, Transport
Building Relationships & Delivering Solutions-Driven Client Service**

VALUE PROPOSITION

I have 25+ years of Transportation Operations Experience including building customer relationships, securing long-haul reloadable business, pricing specialty and seasonal requirements, as well as capacity management within all product lines. I have overseen the transportation of a wide range of products ranging from perishable food requiring refrigeration to hazardous materials requiring special safety precautions and strict regulatory compliance. I am well versed in transportation logistics, industry trends, and able to quickly learn new processes, tracking software and inventory management systems.

Stellar track record of leadership in handling complex problems, customer issues, mitigating delays and meeting delivery deadlines—while ensuring compliance with all Federal, State, Local Transportation & Safety Requirements and company policies. I am also familiar with coast-to-coast routing throughout North America with in-depth knowledge of border crossings & port procedures, customs and shipping documentation.

Areas of Expertise:

- Building & Maintaining Excellent Client Relations, Focused on Superior Service & Exceeding their Expectations
- Tracking & Monitoring Freight, Data and Document Management for Proof of Delivery / Receiving at Shipping Terminals
- Ensuring that Drivers are Properly Trained, Licensed, Background Checked, & Conscientious in Handling Customer's

Freight

- Negotiating Pricing, Terms and Contracts; Managing Fiscal Functions, P&L, Billing, Costs, Budgets, Revenue & Cash Flow

- Supervising Warehouse Inventory Shipping & Receiving, OS&D, with Focus on Identifying Gaps & Streamlining

- Overseeing Vehicle Safety & Conducting Pre / Post Trip Inspections and Vehicle Checks to Pass all DOT Level 1 Inspections

- Handling, Storage, Loading, Transport of Hazardous Materials—Corrosive, Flammable, Caustics, Hot Oil, Liquids & Dry Bulk

- Compliance with Federal Heavy Haul Designated Routing, Chain Law, Incident Reporting and Spill Management / Mitigation

NOTABLE ACHIEVEMENTS / AWARDS AND LEADERSHIP STRENGTHS

Exemplify Dedication, Enthusiasm, Respect for Others, and an Exceptional Work Ethic—excel at active listening and prioritizing customer needs; communicate with diplomacy and tact in handling complaints and resolving problems to achieve a Win-Win outcome. Demonstrate sound judgment and common sense in making decisions.

Recipient of Numerous Driver Safety Awards throughout my entire career with each company I've worked for—gaining a reputation for putting safety first, with a focus on excellence, and demonstrating a willingness to follow-directions, work collaboratively with others, and deliver on-time dispatched loads.

CAREER HIGHLIGHTS

WYNNE TRANSPORT SERVICES - Omaha, Nebraska & Denver, Colorado

Supervisor Cross-Country & Local / Class A Tanker Driver (2019 to 2020)

Supervised 10 trucks transporting refined products, corrosive chemicals, herbicides & asphalt to designated locations; carded at Magellan, Suncor, Nustar and Conoco-Phillips pipelines throughout North America. Possess Homeland Security Clearance.

DAIRY FARMERS OF AMERICA - Henderson, Colorado | DG COLEMAN - Commerce City, Colorado

Class A Heavy Haul Tanker Driver / Local (2017 to 2018)

For DFA, performed local transport of food grade bulk liquid in compliance with all state requirements for loading / unloading, and all DOT requirements for driving vehicles with 8 axles permitted for 250,000 pounds. For DG Coleman, transported of liquid / dry materials from shippers in the Rocky Mountains to designated facilities located in the foothills of Denver. Ensured safety and compliance with heavy haul designated routing and Colorado DOT chain laws.

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NEXEO SOLUTIONS, LLC - Denver, Colorado | KEENAN ADVANTAGE GROUP - North Canton, Ohio

Class A Tanker Driver / Local (2015 - 2016)

Local transport of corrosive chemicals and flammable liquids to designated locations in Colorado. Transferred to customer vessels on Frac Pads in compliance with hazardous material guidelines. Transported refined products and fossil fuels from the pipeline to designated locations in Colorado, Wyoming and Nebraska. Carded at all refineries and blenders in Colorado and multiple pipelines throughout assigned region.

TRIMAC TRANSPORTATION, INC. - Houston, Texas

Elite Fleet Member / Class A Commercial Driver (2014)

Recruited and selected out of 8,000 drivers for my world class customer service, expertise in reloadable business, seasonal requirements, capacity management, and safety record to be part of an elite team of drivers. Utilized strong analytical skills to troubleshoot issues and concerns, find solutions, and stay innovated leading to \$MM is saved revenue. Ensured proper regulatory, border compliance traveling throughout the United States and Canada.

GROENDYKE TRANSPORTATION, INC. - Tulsa, Oklahoma

Class A - Commercial Driver / North America (2011 to 2014)

Local and OTR hauling hazardous materials including oil, natural gas, caustic acid and chemicals (H₂S and H₂SO₄), refined products, and asphalt. Air off and pump qualified. Trained as one of 5 specialized drivers to handle complex deliveries, high profile clients and jobs, in and out of the USA and throughout North America.

KACHURA TRUCKING, LLC - Tulsa, Oklahoma | ARKK TRUCKING - Sand Springs, Oklahoma

Owner / Operator | Supervisor Class A - Commercial Driver / Local - On-Site Truck Boss (2003 to 2010)

Owned and managed all aspects of Kachura Trucking, LLC, a commercial trucking operation. Negotiated new business / client acquisition, customer relations, long haul and coast to coast transportation of a wide variety of freight and materials. Managed workload, logistics, shipping / receiving, routing, and meeting all deadlines without incident. Recruited by ARKK trucking to manage their commercial trucking fleet of 65 trucks on multiple excavation projects and contracts. Ensured safety and top operating condition of the fleet.

UNITED WAREHOUSE | EAGLE USA AIRFREIGHT EAGLE FREIGHT SERVICES - Tulsa, Oklahoma

Operations Agent / Warehouse Supervisor (1999 to 2002)

Managed shipping / receiving logistics and inventory management for a 100,000-sf warehouse. Supervised agents and managed inbound freight operations, transportation logistics, routing and tracking; recovered freight dispatch to contractors and routed them to their next destination, tracked freight and posted in the system for proof of delivery to shipping terminals; posted charges to the shipping terminals and completed payments to contractors. Streamlined workflow and ensured accurate and timely submission of documents and records to the appropriate departments. ISO 2000 Certified.

EDUCATION, SPECIALIZED TRAINING, & ASSOCIATION

Aims Community College – Greeley, Colorado

High School Diploma – July 2021

Logistics & Transportation Association of North America – Denver, Colorado

Active Member – June 2021

Driver Safety Skills Training for Truck & Large Vehicles

- PEC Safety BASIC Orientation & Trained
- OSHA HAZMAT & Confined Space Certifications

- Incident Reporting & Emergency Response
- Cardiopulmonary Resuscitation, AED, & First Aid

LICENSURE, ENDORSEMENT & CREDENTIALS

STATE OF COLORADO - Commercial Driver's License (CDL), Class A

- TXPM Endorsement - Valid through Jan 2023
- TWIC Endorsement - Valid through Jan 2022
- PEC Safety BASIC Orientation & Training
- ISO 9000 / ISO 2000 Certified
- Smith System Driver Safety & Situational Awareness Training
- Background Checked / Security Clearance from Department of Homeland Security / TSA (Expires January 10, 2024)
- Hold a Valid Pass card from the Department of Transportation to facilitate Border Crossings in North America