

Darris Sweats

shipper

Minneapolis, MN 55430

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An interesting position with a growing company.

Authorized to work in the US for any employer

Work Experience

shipper

Law Enforcement Targets - Bloomington, MN

January 2013 to April 2014

Start Date: 04/2012 End Date: 10/2012

pick/pack

shipping/receiving

ups/fedx

freight, bill of lading

inventory/cycle counting

FIFO

supervisor

Radio Labels Solution

st.paul, mn

Start Date: 01/2012 End Date: 04/2012

label GPS pallets for tracking purposes

delegat orders for day to day operations

personally inspect labeling on pallets to ensure quality and accuracy

supervisor

ASI staffing

st.paul, mn

Start Date: 11/2011 End Date: 01/2012

Radio labels Solution

accurately label gps pallets with barcode labels for tracking purposes

delegate day to day operations,

personally inspect every pallet for quality and accuracy

temp

atlas staffing

minneapolis, mn

dishwasher

September 2011 to November 2011

janitorial
packaging

International Shipper

engineering corp - Plymouth, MN

April 2006 to February 2009

Prepared items for shipment. * Verified and kept records on incoming and outgoing shipments. * Counted, weighed and measured items of incoming and outgoing shipments to verify information against bills of lading, invoices, orders and other records. * Determined method of shipment, utilizing knowledge of shipping procedures, routes and rates. * Affixed shipping labels on packed cartons. * Inserted items into containers, using spacers, fillers and protective padding. * Nailed covers on wooden crates and bound containers with metal tape, using strapping machine. * Stamped, stenciled and glued identifying information and shipping instructions onto crates and containers. * Posted weights and shipping charges and affixed postage. * Unpacked and examined incoming shipments, rejected damaged items, recorded shortages and corresponded with shipper to rectify damages and shortages. * Routed items to departments. * Examined outgoing shipments to ensure shipments met specifications. * Maintained inventory of shipping materials and supplies. * Directed others in preparing outgoing and receiving incoming shipments.

Temp

Alternative Staffing - Columbia Heights, MN

September 2005 to April 2006

Compiled and maintained records of quantity, type and value of material, equipment, merchandise and supplies in stock. * Counted material, equipment, merchandise and supplies in stock. * Posted totals to inventory records, manually and using computer. * Compared inventories to office records. * Computed figures from records, such as sales orders, production records and purchase invoices to obtain current inventory. * Verified clerical computations against physical count of stock and adjusted errors in computations. * Investigated and reported reasons for discrepancies. * Compiled information on receipt and disbursement of material, equipment, merchandise and supplies. * Computed inventory balance, price and cost. * Prepared reports, such as inventory balance, price lists and shortages. * Prepared lists of depleted items. * Recommended surveys of defective and unusable items. * Operated office machines, such as a typewriter and calculator. * Stocked and issued materials and merchandise.

crew member

Burger King - Brooklyn Center, MN

September 2004 to September 2005

Requested customer orders and depressed keys of multicounting machine to simultaneously record order and compute bill. * Selected requested food items from serving and storage areas and assembled

items on serving tray or in takeout bag. * Notified kitchen personnel of shortages and special orders. * Served cold drinks, using drink-dispensing machine, and frozen milk drinks and desserts, using milkshake or frozen custard machine. * Made and served hot beverages, using automatic water heater and coffeemaker. * Pressed lids onto beverages and placed beverages on serving tray or in takeout container. * Received payments and made change. * Cooked and apportioned french fries. * Maintained an orderly eating and serving area.

Education

High School Diploma

North Hennepin Community College Brooklyn Park
2001

Skills

shipping, Cash Handling, Warehouse, Inventory, Customer Service, Inventory Control, Pallet Jack, fast learner, time management, Word, Data Entry, forklift

Assessments

Merchandise & Supply Storage Skills — Highly Proficient

January 2019

Measures a candidate's ability to apply systematic processes for managing and storing products and merchandise.

Full results: https://share.indeedassessments.com/share_assignment/jmq-svtptl5og7m

Data Analysis — Highly Proficient

January 2019

Measures a candidate's skill in interpreting and producing graphs, identifying trends, and drawing justifiable conclusions from data.

Full results: https://share.indeedassessments.com/share_assignment/6sek15jqyhyfhdf

Scheduling Skills — Completed

January 2019

Measures a candidate's ability to cross-reference agendas and itineraries to avoid conflicts when creating schedules.

Full results: https://share.indeedassessments.com/share_assignment/lxohl4grmbtjye7g

Problem Solving — Proficient

January 2019

Measures a candidate's ability to analyze relevant information when solving problems.

Full results: https://share.indeedassessments.com/share_assignment/zgatx8ttbnbr8tzd

Verbal Communication — Completed

January 2019

Measures a candidate's ability to effectively convey information when speaking.

Full results: https://share.indeedassessments.com/share_assignment/b6qxakcx8nyxhbyk

Written Communication — Proficient

January 2019

Measures a candidate's ability to convey written information using proper grammar rules.

Full results: https://share.indeedassessments.com/share_assignment/kjqhdmd2glqz0hym

Customer Service Skills — Highly Proficient

January 2019

Measures a candidate's skill in evaluating approaches to customer service & satisfaction.

Full results: https://share.indeedassessments.com/share_assignment/651bcggjctba6br9

Critical Thinking Skills — Proficient

January 2019

Measures a candidate's ability to use logical approaches when solving problems.

Full results: https://share.indeedassessments.com/share_assignment/5yvlkylxntctcf5x

Accounting Skills: Bookkeeping — Familiar

January 2019

Measures a candidate's ability to calculate and determine the accuracy of financial data.

Full results: https://share.indeedassessments.com/share_assignment/wdoao7ujupulxwlu

Proofreading — Familiar

January 2019

Proofreading written texts.

Full results: https://share.indeedassessments.com/share_assignment/hu5qptcxhrg-sjj9

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