



EMPLOYEE WARNING NOTICE FORM

Employee Name: Darnell Armstrong

Date: 3/25/2026

Supervisor Name: Jenny Vanderwerf

First Verbal Warning **Second Warning** **Final Warning**

Your behavior/actions have been found unsatisfactory for the following reasons:

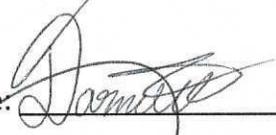
- | | |
|-------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Tardiness to workstation | <input type="checkbox"/> Insubordination |
| <input type="checkbox"/> Damaged Equipment | <input type="checkbox"/> Failure to Follow Procedure |
| <input checked="" type="checkbox"/> Absenteeism | <input type="checkbox"/> Failure to Meet Performance Standards |
| <input type="checkbox"/> Policy Violation | <input type="checkbox"/> Poor Work Quality |
| <input type="checkbox"/> Falsifying Company Documents | <input type="checkbox"/> Other |

Details of Unsatisfactory Behavior/Actions:

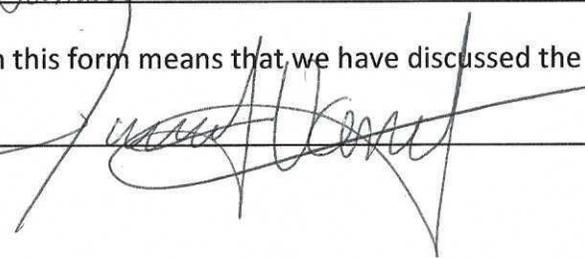
As of Wednesday 3/25/2026, you have a total of 22 unexcused hours. Missing time at work puts a strain on your coworkers, supervisors and overall production suffers.

The following immediate corrective action must be taken by the employee:

To avoid further disciplinary action and/end of assignment Darnell must show up on time ready to work for his scheduled shifts. Please review our attendance policy if you do not have a copy, one can be provided to you.

Employee Signature:  Date: 03-25-26

Note: Your signature on this form means that we have discussed the situation(s).

Manager's Signature:  Date: 03-25-26