

PAYROLL CHANGE REPORT

Today's Date: <u>12/1/2020</u>	Effective Date: <u>12/27/2020</u>
Hire Date: <u>9/23/2020</u>	Hours Worked: <u>3 Months</u>
Employee's Name: <u>Darius Weah- 3rd Shift</u>	
Department: <u>Sanitation</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$12.85	\$13.35
	Shift Differential	\$1.50	\$1.50
	Total	\$14.35	\$14.85

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
One Unexcused Absence

Authorized by: <u><i>Tim Holt</i></u>	Date: <u>12/4/20</u>
(Department Manager)	
Guideline verified: <u><i>Lou Lauer</i></u>	Date: <u>12-1-2020</u>
(Human Resources)	
<u><i>[Signature]</i></u>	Date: <u>12/7/20</u>
(GM Authorization)	

PL
12-8